



St. Charles City-County
Library

Fiscal Year 2024 Budget



1973 – 2023

FY24 Executive Summary

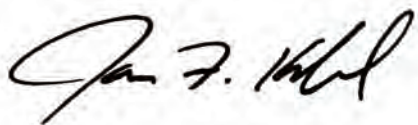
As we approach our 50th year serving our neighbors here in St. Charles County we are reminded how much things have changed since the Kathryn Linnemann Library of St. Charles merged with the St. Charles County Library District in 1973. We've seen the addition of more than 300,000 new residents and a population shift toward the western portion of our county. We've observed a significant difference in how our customers use the library in this digital age and in the post-pandemic world. And we're experiencing many of the same challenges as others in our community and nationwide including staffing shortages and record inflation.

As we move into fiscal year 2024 (FY24), we will continue to inspire, inform, and enhance connections across St. Charles County by aligning operations with our new 2023-27 Strategic Plan. The FY24 budget reflects our commitment to balancing service priorities while maintaining a low-tax environment.

We will continue to evolve with the needs of our customers by increasing our investment in our digital collection, building foundations to streamline the customer experience, improving our aging buildings, and investing in our employees. We will build on our commitment to provide access to all by working with community partners to offer essential services such as Lunch @ the Library, tax services, and more.

We believe that this new plan will provide the footing for our future and will ensure that we will be celebrating another 50 years. Yes, a lot has changed since 1973 but we remain steadfast in our commitment to serving the most people with the resources available while using strategic ingenuity to remain a catalyst for customers to build successful lives, families, and communities.

Sincerely,



Jason F. Kuhl
Chief Executive Officer



ST. CHARLES CITY-COUNTY LIBRARY DISTRICT
FY24 Budget Summary - FINAL

District Total Revenues	23,853,850	
Salaries and Benefits	14,204,764	62.82%
Materials	4,282,525	18.94%
Operations	2,882,355	12.75%
Technology and Telecommunications	1,241,465	5.49%
General Fund Total Expenditures	22,611,109	100.00%
General Fund Net Surplus / (Deficit)	1,242,741	
Capital Projects / Special Fund	4,608,500	
District Total Expenditures	27,219,609	
Net Surplus / (Deficit) with Capital Projects	(3,365,759)	

General Fund Balance		
Projected Beginning Fund Balance at 06/30/23	26,780,956	
Add: Projected Revenues	23,853,850	
Less: Projected Expenditures	(22,611,109)	
Projected Ending Fund Balance at 06/30/24	28,023,697	
Capital Projects / Special Fund	4,608,500	
Projected Ending Fund Balance after Capital Projects	23,415,197	

ST. CHARLES CITY-COUNTY LIBRARY DISTRICT
FY2024 BUDGET SUMMARY - FINAL
Revenues, Expenditures and Changes in Fund Balance

<u>DESCRIPTION</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2023</u>	<u>FY23 Forecast</u>	<u>FY2024</u>	<u>FY24 v FY23</u>	<u>%</u>
	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>	<u>v Budget</u> <u>Variance</u>	<u>Budget</u>	<u>Budget</u> <u>Variance</u>	
Revenue							
Tax Revenue	20,959,694	22,017,733	21,038,520	979,213	23,284,200	2,245,680	10.7%
State Aid & Other Assistance	287,240	691,216	249,631	441,585	0	(249,631)	-100.0%
Grants	72,677	85,025	82,804	2,221	96,500	13,696	16.5%
Investment Earnings	12,376	160,000	30,010	129,990	110,160	80,150	267.1%
Charges for Services	213,028	319,814	217,775	102,039	321,360	103,585	47.6%
Donations	2,727	410	1,080	(670)	340	(740)	-68.5%
Intergovernment Exchange	5,600	0	5,600	(5,600)	0	(5,600)	-100.0%
Rent	40,270	44,000	40,270	3,730	40,270	0	0.0%
Other	5,994	51,000	1,200	49,800	1,020	(180)	-15.0%
Total Revenue	21,599,606	23,369,198	21,666,890	1,702,308	23,853,850	2,186,960	10.1%
Expenses							
Salaries and Benefits							
Salaries	9,004,802	9,176,713	9,936,982	760,269	10,981,051	(1,044,069)	-10.5%
Taxes	673,988	694,780	747,044	52,264	827,810	(80,766)	-10.8%
Lagers and P.E.D.C.	793,549	728,471	867,501	139,030	909,331	(41,830)	-4.8%
Healthcare	1,127,708	1,142,611	1,322,825	180,214	1,344,490	(21,665)	-1.6%
Other	82,581	66,539	71,552	5,013	142,082	(70,530)	-98.6%
Salaries and Benefits	11,682,628	11,809,114	12,945,904	1,136,790	14,204,764	(1,258,860)	-9.7%
Materials							
Books and Periodicals	1,676,926	1,665,410	1,784,175	118,765	2,101,175	(317,000)	-17.8%
Reference and Electronic Resources	969,402	1,140,642	1,058,900	(81,742)	1,331,825	(272,925)	-25.8%
Audio/Video Media	491,765	440,065	603,300	163,235	701,800	(98,500)	-16.3%
Other	138,992	129,420	129,800	380	147,725	(17,925)	-13.8%
Materials	3,277,085	3,375,537	3,576,175	200,638	4,282,525	(706,350)	-19.8%
Operations and Technology							
Supplies	259,785	332,258	299,965	(32,293)	367,200	(67,235)	-22.4%
Insurance and Utilities	443,053	475,231	479,750	4,519	509,885	(30,135)	-6.3%
Adult & Youth Programming	98,780	144,920	192,850	47,930	194,680	(1,830)	-0.9%
Marketing	69,200	111,389	112,770	1,381	118,435	(5,665)	-5.0%
Delivery Fleet Ops, Maint and Repair	38,528	51,268	54,250	2,982	56,500	(2,250)	-4.1%
Rent/Lease Branch & Warehouse	113,088	120,560	119,040	(1,520)	125,840	(6,800)	-5.7%
Buildings and Grounds	844,727	813,890	842,208	28,318	944,080	(101,872)	-12.1%
Equipment Maint and Repair	370,706	292,114	299,290	7,176	222,385	76,905	25.7%
Travel, Training and Dues	54,517	83,304	115,940	32,636	137,050	(21,110)	-18.2%
Professional Services	73,488	157,941	161,480	3,539	173,900	(12,420)	-7.7%
Technology and Telecommunications	913,387	1,090,579	1,348,326	257,747	1,241,465	106,861	7.9%
Other (includes Postage/UPS)	28,944	32,017	30,800	(1,217)	32,400	(1,600)	-5.2%
Operations and Technology	3,308,203	3,705,471	4,056,669	351,198	4,123,820	(67,151)	-1.7%
Total Expenses	18,267,916	18,890,122	20,578,748	1,688,626	22,611,109	(2,032,361)	-9.9%
General Fund Net Surplus/(Deficit)	3,331,690	4,479,076	1,088,142	3,390,934	1,242,741	154,599	14.2%

ST. CHARLES CITY-COUNTY LIBRARY DISTRICT
FY2024 BUDGET SUMMARY - FINAL
Revenues, Expenditures and Changes in Fund Balance

DESCRIPTION	FY2022	FY2023	FY2023	FY23 Forecast	FY2024	FY24 v FY23	% Change
	Actual	Forecast	Budget	v Budget Variance	Budget	Budget Variance	
Projected Fund Balance - Beginning		24,149,325	24,149,325		26,780,956		
Projected Fund Balance - Ending	24,149,325	28,628,401	25,237,467		28,023,697		
Capital Projects							
Administration	290,616	1,182,030	1,426,500	244,470	875,000	551,500	38.7%
Kisker Road Branch	6,050	95,000	95,000	0	0	95,000	100.0%
Deer Run Branch	67,204	0	0	0	0	0	-
Spencer Road Branch	34,326	50,000	190,000	140,000	1,136,000	(946,000)	-497.9%
Corporate Parkway	0	10,770	0	(10,770)	0	0	-
Kathryn Linnemann Branch	58,992	500	30,000	29,500	106,500	(76,500)	-255.0%
Augusta Branch	0	28,350	22,000	(6,350)	13,500	8,500	38.6%
Middendorf-Kredell Branch	23,576	450,795	350,000	(100,795)	2,325,000	(1,975,000)	-564.3%
McClay Branch	18,429	0	0	0	0	0	-
Boone's Trail	22,482	0	0	0	23,500	(23,500)	-
Winghaven Branch	72,641	30,000	95,000	65,000	129,000	(34,000)	-35.8%
Cliff View Branch	8,699	0	0	0	0	0	-
Total Capital Projects	603,015	1,847,445	2,208,500	361,055	4,608,500	(2,400,000)	
Net with Capital Projects	2,728,675	2,631,631	(1,120,358)	3,751,989	(3,365,759)	(2,245,401)	
Projected Fund Balance - Ending (After Capital Projects)	24,149,325	26,780,956	23,028,967		23,415,197		

TAX ASSESSMENT INCOME BASED ON ASSESSMENT VALUATION COMPARISON - FY 2024 - March 2023 Projection - Tax Rate Rollback

	FY2022 Assessed Value	FY2022 Tax Dollars	FY2023 Assessed Value	FY2023 Tax Dollars	FY2024 Assessed Value	FY2024 Tax Dollars
Real Estate/Personal Property:						
Real Estate	8,728,922,959	16,654,785.01	8,896,272,921	16,974,088.73	10,857,071,708	18,728,448.70
Personal Property	1,635,989,820	3,121,468.58	1,976,996,037	3,772,108.44	2,045,593,465	3,528,648.73
Utilities:						
Local Real	25,242,629	48,162.94	27,688,075	52,828.85	27,688,075	47,761.93
Local Personal	13,178,809	25,145.17	16,838,800	32,128.43	16,838,800	29,046.93
Sub Total - Locally assessed	10,403,334,217	19,849,561.69	10,917,795,833	20,831,154.45	12,947,192,048	22,333,906.28
State Real	209,959,360	400,602.46	218,525,482	416,946.62	218,525,482	376,956.46
State Personal	27,488,537	52,448.13	27,836,139	53,111.35	27,836,139	48,017.34
State Assessed Total	237,447,897	453,050.59	246,361,621	470,057.97	246,361,621	424,973.80
Total	10,640,782,114	20,302,612.27	11,164,157,454	21,301,212.42	13,193,553,669	22,758,880.08
Net Increase/(Loss) in Tax Revenues				998,600.15		1,457,667.66
				Gain/(Loss) from tax rate or inflation:		1,457,667.66

PRELIM NEW CONSTRUCTION 155,614,659

	FY2022	FY2023	FY2024
Calculation is per \$100 valuation at tax rate of:	0.1908	0.1908	0.1725
For budgeting purposes, tax revenue will be reduced up to 1.6% for fees/noncollectable:			\$22,394,738

St Charles City-County Library District
FY24 Personnel Budget - Full time Equivalents (FTE)

Branch or Department	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>	<u>FY24</u>
Administration (Executive)	3.00	3.00	4.16	3.60	3.60	6.20
Finance, Purchasing, Project Management & Warehouse	6.98	6.94	5.43	5.43	5.44	6.44
Facilities & Logistics	6.98	7.63	8.04	7.93	6.48	7.58
Human Resources	3.90	4.00	4.00	5.00	4.70	4.70
Marketing	5.30	6.40	6.40	6.40	6.40	6.40
Development (Foundation)	3.00	3.00	2.00	1.00	1.00	1.00
Adult & Youth Services	5.00	8.00	8.00	7.50	9.20	9.90
Outreach Services	2.80	5.29	5.30	6.80	5.70	5.70
Mobile Library Vehicle	0.00	0.00	0.00	0.00	2.40	2.40
Collection Services & Technical Services	19.50	15.10	15.10	16.40	16.30	15.40
Information Technology	8.00	9.00	9.00	8.00	8.00	8.00
Spencer Road Branch	30.41	29.93	31.09	26.81	26.45	26.45
Kathryn Linnemann Branch	22.42	24.22	24.08	22.80	21.85	21.90
Middendorf-Kredell Branch	29.12	28.92	27.54	24.39	23.70	25.63
Corporate Parkway Branch	15.95	14.66	15.00	15.20	14.20	12.90
Deer Run Branch	11.70	12.79	12.65	12.20	12.30	11.10
Kisker Road Branch	12.98	12.59	11.90	12.00	11.80	11.80
McClay Branch	13.38	13.38	12.88	12.86	12.75	12.85
Augusta Branch	2.00	1.70	1.70	1.70	1.70	1.70
Boone's Trail Branch	2.20	2.20	2.00	2.00	1.90	2.00
WingHaven Branch	4.80	4.80	4.80	4.90	4.90	4.90
Cliff View Branch	0.00	0.00	0.00	5.30	5.90	5.30
Total FTEs	209.42	213.55	211.07	208.22	206.66	210.24

St. Charles City-County Library District

2024 Annual Budget

(July 1, 2023 through June 30, 2024)

LIBRARY MATERIALS

<i>Statement of Budgeted Expenditures</i>	2019 Actual	2020 Actual	2021 Actual	2022 Budget	2023 Budget	2024 Budget	% Change 2023-24
Books - Adult and Young Adult, eBooks	857,437	947,781	1,087,452	1,180,700	1,224,650	1,541,050	25.84%
Books - Juvenile, eBooks	409,049	415,174	411,381	420,500	424,500	426,500	0.47%
Data Base Services	194,567	182,524	188,939	189,600	191,500	201,075	5.00%
Periodicals	136,996	130,864	121,053	141,875	135,025	133,625	-1.04%
Reference - Print & Electronic Resources	553,604	479,861	464,658	412,700	406,400	430,750	5.99%
Audio - Adult and YA, eAudio	199,973	272,527	256,865	298,800	311,300	441,800	41.92%
Movies, Video Games & Streaming	635,163	712,744	499,942	708,550	753,000	960,000	27.49%
Binding, Supplies, Circulating Equipment & Kits	102,243	104,458	112,894	102,500	106,000	114,925	8.42%
Consortia	2,499	5,560	5,624	22,300	23,800	32,800	37.82%
Total Library Materials	3,091,531	3,251,493	3,148,808	3,477,525	3,576,175	4,282,525	19.75%
Increase (Decrease) from Prior Year		159,962	(102,685)	328,717	98,650	706,350	
		5.17%	-3.16%	10.44%	2.84%	19.75%	

LOC #	LOCATION	CAPITAL / SPECIAL PROJECT DESCRIPTION	FY24 BUDGET	
<u>Capital Projects / Special Fund:</u>				
0100	CS	Cargo Van Replacement (2) - Aging Vehicles (FY23 Rollover)	100,000	
0100	CS	Branch Self-Checkout Upgrade	400,000	
Total Special Projects			500,000	
<u>BUILDINGS, FURNISHINGS & EQUIPMENT:</u>				
0100	CS	Overhead Paging System with Speakers	50,000	
0100	CS	1st Floor - IT Area Foundation, Flooring & Carpet Replacement, Windowsills, Painting	100,000	
0100	CS	2nd Floor - Flooring & Carpet Replacement, Windowsills, Painting	125,000	
0100	CS	Staff Area Restructuring	100,000	375,000
0800	SP	Heating & Cooling - System Analysis and Solution (FY23 Rollover)	60,000	
0800	SP	1st Floor Renovations & Outdoor Canopy	786,000	
0800	SP	1st and 2nd Floor Restroom Lighting & Partition Replacement	150,000	
0800	SP	Community Commons - Adult & Youth Services Department Relocation	100,000	
0800	SP	Parking Lot Repair, Seal, Stripe (FY23 Rollover)	40,000	1,136,000
1000	KL	HVAC Units (2) - (FY23 Rollover)	46,500	
1000	KL	Children's Area Metal Roof Modification	30,000	
1000	KL	Restroom Partition Replacement	30,000	106,500
1200	AG	Open Plus & Buildout	13,500	
1300	MK	Renovations - Restrooms, Carpet, Meeting Rooms, Service Areas	1,725,000	
1300	MK	Roof Replacement	600,000	2,325,000
1500	BT	Open Plus & Buildout	13,500	
1500	BT	HVAC Unit (Heat Pump)	10,000	23,500
1600	WH	Roof Replacement (FY23 Rollover)	129,000	
Total Buildings, Furnishings & Equipment			\$ 4,108,500	
Grand Total Buildings, Furn, Equip and Special Projects			\$ 4,608,500	

ST. CHARLES CITY-COUNTY LIBRARY DISTRICT**FY2024 Budget****Facilities Maintenance - Five Year Capital Forecast by Branch**

Location	2024 *	2025	2026	2027	2028	Total
Central Services	\$ 325,000	\$ -	\$ 116,840	\$ 11,045	\$ -	\$ 452,885
Spencer Road Branch	\$ 1,111,000	\$ 5,640	\$ 353,450	\$ 35,000	\$ -	\$ 1,505,090
Middendorf-Kredell Branch	\$ 2,325,000	\$ 70,315	\$ 196,440	\$ 22,000	\$ -	\$ 2,613,755
Kathryn Linnemann Branch	\$ 106,500	\$ 208,490	\$ 267,610	\$ 301,285	\$ -	\$ 883,885
Corporate Parkway Branch	\$ -	\$ 14,230	\$ 220,260	\$ 150,000	\$ -	\$ 384,490
Deer Run Branch	\$ -	\$ 223,990	\$ 152,490	\$ 5,410	\$ -	\$ 381,890
Kisker Road Branch	\$ -	\$ 138,460	\$ 52,860	\$ 28,985	\$ -	\$ 220,305
McClay Branch	\$ -	\$ 137,095	\$ 196,585	\$ -	\$ -	\$ 333,680
WingHaven® Branch	\$ 129,000	\$ 52,605	\$ 2,135	\$ 4,000	\$ 135,725	\$ 323,465
Boone's Trail Branch	\$ 10,000	\$ 26,345	\$ -	\$ 36,605	\$ -	\$ 72,950
Augusta Branch	\$ -	\$ 16,185	\$ -	\$ -	\$ -	\$ 16,185
Grand Total	\$ 4,006,500	\$ 893,355	\$ 1,558,670	\$ 594,330	\$ 135,725	\$ 7,188,580

*** Renovations planned in FY24 for Spencer Road and Middendorf-Kredell branches.**

ST. CHARLES CITY-COUNTY LIBRARY

Board of Trustees

June 30, 2023

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Tiffany Barke

Chief Administrative Officer

Lori Beth Crawford

Chief Communication & Engagement Officer

Julie Wolfe

Chief Financial Officer

BRANCHES

VIRTUAL: stchlibrary.org

MOBILE LIBRARY VEHICLE: 224 Turner Blvd, St. Peters, MO 63376

Central Services P.O. Box 529 77 Boone Hills Drive St. Peters, MO 63376 Phone: 636-441-2300	Kathryn Linnemann Branch 2323 Elm Street St. Charles, MO 63301 Phone: 636-723-0232
Augusta Branch P.O. Box 128 198 Jackson Street Augusta, MO 63332 Phone: 636-228-4855	Kisker Road Branch 1000 Kisker Road St. Charles, MO 63304 Phone: 636-447-7323
Boone's Trail Branch 10 Fiddlecreek Ridge Road Wentzville, MO 63385 Phone: 636-398-6200	McClay Branch 2760 McClay Road St. Charles, MO 63303 Phone: 636-441-7577
Cliff View Branch 10 Cliffview Drive Wentzville, MO 63385 Phone: 636-244-3962	Middendorf-Kredell Branch 2750 Highway K O'Fallon, MO 63368 Phone: 636-978-7926
Corporate Parkway Branch 1200 Corporate Parkway Wentzville, MO 63385 Phone: 636-327-4010	Spencer Road Branch 427 Spencer Road St. Peters, MO 63376 Phone: 636-447-2320
Deer Run Branch 1300 North Main Street O'Fallon, MO 63366 Phone: 636-978-3251	WingHaven® Branch 7435 Village Center Drive O'Fallon, MO 63368 Phone: 636-561-3385

ST. CHARLES CITY-COUNTY LIBRARY

Annual Budget - Fiscal Year 2024

As we celebrate half a century of service to the St. Charles County community, we take a moment to reflect on just how far we have come while fully cognizant of our environment and reality. We, along with many others in the country, are still adjusting to our new post-pandemic norms. This includes rising costs that continue to outpace revenue growth, a challenging job market, and quickly evolving customer needs. And though our county has grown by 287% since 1973, we remain the lowest of the three major library systems in the St. Louis metropolitan area in per capita revenue levels.

In fiscal year 2024 (FY24) we remain committed to the highest impact areas that will improve services that help our customers build successful lives, families, and communities. This fiscally responsible approach pays particular attention to reinforcing a solid foundation that will carry us into the next fifty years.

Facilities for the Future

Revitalize existing spaces, and plan for expansion to serve a growing population.

In FY24 we will improve the customer experience with enhancements and renovations at Spencer Road and Middendorf-Kredell branches. Customers at both locations will experience changes in the ease of self-service and overall use. Our Spencer Road Branch will also see the addition of a new covered outdoor space extending the opportunity for open-air classes, programs, and customer usage throughout the year.

Experiences and Outreach

Enhance events, classes, and outreach to the community and reevaluate the collections, to attract new customers and expand audiences.

In the last year, we have seen a return to in-library use. Customers are back in the building browsing the collection, utilizing free Wi-Fi and technology services, attending classes and events, and making the library their gathering space.

Post-pandemic we are still experiencing a strong growth in the usage of digital materials. These materials include eBooks, eAudiobooks, movies, music, eMagazines, and more. The FY24 materials budget reflects an investment in our digital collection to better meet customer expectations.

Our *Library to You* bookmobile continues to add stops around our county bringing materials, technology, and classes to customers in our more remote areas.

Service Model

Strengthen the customer-centered, supported self-service model to increase access and use, overall customer satisfaction, and workflow efficiencies, and by reinvesting in our superior staff.

In FY24 we will work toward a more sustainable future by evaluating library materials and services, shifting the staffing model to broaden customer assistance, and allotting funds to support staff training and development. As we work to provide more accessible, impactful, and engaging customer experiences, we will continue to invest in more self-service options including self-checkout, Holds Hoppers (holds lockers), and unstaffed self-service hours.

Digital Leadership

Improve digital and technology services to enhance ease of use for both customers and staff and to raise the Library's profile as a technology leader in the community.

As customer needs evolve, we will continue to build a solid foundation for enhanced digital experiences to come in future years. We will invest in network infrastructure improvements to ensure better performance, stability, and security. More than 10,000 households or about 8% of St. Charles County residents don't have internet access. To help bridge this digital divide, resources will be reallocated to increase funding for 100 additional hotspots. In an effort to decrease wait times for eBooks and eAudio and expand streaming, we will increase our investment by 55% or \$703,900 in these materials.

The newly launched Library website is getting an upgrade in FY24 with the addition of *Recite Me*. This software offers a range of on-demand accessibility solutions to comply with ADA and WCAG standards while ensuring our website is user-friendly for individuals with disabilities, situational challenges, and language needs through customization and translation options.

Public Relations and Marketing

Advance public relations and marketing to expand use and awareness of the Library, and support efforts to increase private and public funding.

In FY24 we will continue our relationship with OrangeBoy Inc., a firm that provides insights into customer behavior. All emails sent to Library customers are done using the OrangeBoy messaging module, Savannah. The grouping of customers allows us to target email messages to specific customer clusters based on interests, which greatly increases the effectiveness of our email marketing and eliminates unnecessary messages in customer inboxes.

New assets in FY24 include an integrated marketing campaign that will help us acquire new customers by targeting non-users in our area and will also help promote Library usage with existing users.

Recognizing the importance of continuing to foster relationships with partners in our community, the FY24 budget includes funding for Community Engagement. These funds will make it possible for more of our leadership team, directors, and managers to build key relationships.

As always, our efforts are guided by being good stewards of taxpayer dollars, ensuring a stronger and healthier Library future, and fulfilling our mission to inspire, inform, and enhance connections across St. Charles County.

GENERAL FUND

The General Fund represents the Library's operating budget. The new fiscal year will start with a projected beginning fund balance of \$26,780,956. Prior to most tax revenues for Fiscal Year 2024 being received in January 2024, the Library uses this fund balance to operate. FY24 is projected to have an ending fund balance of \$23,415,197 after capital / special projects.

REVENUE HIGHLIGHTS

- **LIBRARY DISTRICT TAXES**

Library tax revenue in FY24 is budgeted at \$23.3 million, a 10.7% increase from the FY23 budget.

Tax revenue is projected to generate 97.6% of the Library's total revenue. Tax revenue includes real and personal property taxes as well as Tax Increment Financing (TIF) payments, Surtax payments, and so on.

A conservative real and personal property tax projection has been made until the Library sets the tax rate in September and there is more information regarding actual revenues.

The tax rate, certified by the Missouri State Auditor in September, is projected to roll back from prior year. Missouri law requires the Assessor to revalue all real property in St. Charles County as of January 1 of every odd-numbered year, which applies to 2023. St. Charles County has continued to experience substantial growth as to personal residences and business ventures.

- **State Aid for Public Libraries**

The Library has budgeted \$0 for State Aid in FY24 as compared to \$249,631 in FY23.

During the Library's budget preparation process, Missouri lawmakers removed state aid for public libraries from the state's 2024 fiscal year budget. State aid was restored to the budget that was passed by the legislature in May 2023. It was decided not to include the projected amount in the Library's FY24 budget since the Governor has the right to line-item veto parts of the legislature's approvals until July 1.

The 2020 Decennial Census redistricting data updated the legal service population for St. Charles County that became the basis for the per capita rates used for determining State Aid and Non-Resident Professional Athletes and Entertainers Tax (A&E) payments in State Fiscal Year 2023. This increased total Library state aid payments to \$446,450.

- **GRANTS**

Grant funding customarily includes support from the St. Charles City-County Library Foundation and Friends of the Library organizations, which enhances the Library throughout the year. Foundation will be providing grant funding for an outdoor patio canopy to be constructed at the Spencer Road Branch. The Library will continue to support Friends in holding their popular annual book sale in August.

The State of Missouri administers Library Services and Technology Act (LSTA) funding.

Summer Challenge (Reading) grant revenue has been included in the FY24 budget pending application acceptance for LSTA and other available funding.

- **INVESTMENT EARNINGS**

The investment interest budget for FY24 is projected to increase \$80,150 from FY23 budget, to a total of \$110,160 based on improved interest rates. A combination of the economy, interest rates and financial market conditions impact the Library's Certificate of Deposit (CD) investment return.

- **CHARGES FOR SERVICES**

Overall, charges for services are projected to increase \$103,585, or 47.6% from FY23 budget.

Fees

FY24 budget includes fees for passport services, vending, lost and damaged materials, rental of meeting rooms, copying services and non-resident fees.

The Library offers various library cards free of charge. These card types include resident, non-resident taxpayer, reciprocal borrower, business organization, school, and so on. Non-resident borrowers living outside of St. Charles County or any reciprocal service area pay a yearly service fee to be a cardholder.

Passport Acceptance Facility Fees (Passport Services Fees) & Notary Services

Passport services are frequently requested by customers and this popular service is an appointment-based model, which eliminates wait times. Services are offered at four branches: Spencer Road, Kathryn Linnemann, Middendorf-Kredell and Corporate Parkway.

Estimated Passport Services fee income for FY24 is \$170,000, an increase of 70.0% from FY23 budget. The Library is able to recoup the cost of the passport program by collecting a processing execution fee. Passport photos are also available to customers.

Notary services are also available by appointment and there is no fee for this valued service. In FY24, notary services will be expanded to the Augusta and Boone's Trail branches and the Mobile Library Vehicle.



EXPENSE HIGHLIGHTS

• SALARIES AND BENEFITS

The FY24 budget for salaries and benefits represents 62.82% of the overall operating expenditure budget.

This past year, a change in service model created a clear path for staff advancement and a better customer experience by equipping staff with the tools needed to engage patrons. The Library also conducted a Compensation Study in FY23 to assess overall salaries and benefits in comparison to similar entities and positions. Implementation of recommendations are in the developing stage.

The budgeted staffing level for the Library will increase from 206.66 full time equivalents (FTEs) in FY23 to 210.24 in FY24.

FY24 budgeted expenditure for salaries and benefits is \$14,204,764, an increase of \$1,258,860 or 9.7% from FY23 budget. The FY24 budgeted amount includes a 10% salary increase for all employees.

Notably, the FY24 budget includes a new Safety and Security Manager position. This manager will plan, manage and lead system-wide Library safety and security initiatives, including staff and customer safety, injury prevention, ergonomics, incident tracking, investigation, security assessments, emergency preparedness, training and OSHA compliance.

Medical, dental, disability, and life insurance, plus the defined pension and deferred compensation plans are the core components of the benefit package for full time employees. The Library estimates a \$21,665, or 1.6%, increase in health care costs in FY24 from FY23 budget. This is based on overall plan performance for two years.

The LAGERS (pension) employer contribution rate will decrease to 9.5% in FY24 from 10.1% in FY23. The 4.8% increase in FY24 for both LAGERS and P.E.D.C. is the LAGERS reduction offset by an increase in 457(b) Deferred Compensation Plan employer matching expense.

• LIBRARY MATERIALS

The FY24 Materials Budget is \$4,282,525 compared to \$3,576,175 in FY23, a 19.75% increase.

The Library's goal is to balance desired materials with available funding and maintain reasonable customer wait times for resources. Positively, digital resource renewal price increases have been mostly 5% going into FY24, easing some concern.

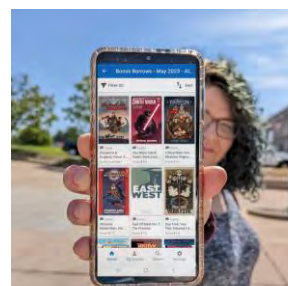
The Library has enhanced use of resources, but there are factors that contribute to planning challenges:

- ❖ Continued demand for digital resources such as *Hoopla* and *OverDrive* (eBooks, eAudio books) results in aiming to meet customer expectation as to no wait time for digital materials.

- ❖ Physical formats have dedicated users, so the Library must continue to satisfy those customers.

Substantial changes in FY24 include increases to Streaming, eBooks and eAudio:

- ❖ Streaming budget has been increased \$239,000, or 51.8%, over prior year, providing opportunity to promote streaming services and attract new users.
- ❖ eBooks and eAudio budgets have been increased \$464,900, or 56.1%, over prior year, expecting to improve customer experience.
- ❖ The Library will add a three-week loan period option, which is a frequent customer request.



As to music and audiobooks on CD, the Library has again decreased budget and reallocated it to eMedia as the physical formats decline in popularity and availability. A similar decrease and change in allocation occurred with regard to physical DVD/Blu-ray movies. Importantly, the Library will continue to provide a carefully curated collection of print materials for all ages.

MOBIUS

The Library continues to participate in the MOBIUS consortia, a partnership of libraries that share library materials using cost effective methods. MOBIUS is a library resource sharing tool that uses our catalog to connect with 78 other libraries across Missouri, Iowa, Kansas, Oklahoma, & Texas to easily borrow more than 29 million items. A courier service delivers library materials to member libraries once per day, 5 days per week.

Holds Hoppers

Holds Hoppers, or holds lockers, allow for quick customer pick up of requested materials. They are currently in use at the Middendorf-Kredell, Spencer Road, Corporate Parkway, Deer Run, McClay, and Kisker Road branches. The Library pays annual maintenance fees for all *Holds Hoppers*.



Technology for Customers to Get Connected

Chromebooks and mobile hotspots are available for checkout. If using the internet for higher education or healthcare, you may be eligible to borrow both as a kit for long-term.

OverDrive Reciprocal Lending Agreement (RLA)

The Library participates in a program to reciprocally borrow eBooks and audiobooks in *OverDrive* from St. Louis County Library and St. Louis Public Library. This service is called *OverDrive RLA*.

Customers are able to use their St. Charles City-County Library card for item check out in the partner *OverDrive* collections without the need to obtain a separate card from those libraries. Customers can borrow any item sitting on the digital shelf.

OverDrive RLA improves customer access to materials. It opens up the collections of our partners to all St. Charles City-County Library cardholders.

Customers can still obtain reciprocal cards from St. Louis County Library and St. Louis Public Library, which are needed to check out physical items, use other digital resources, and so on. But *OverDrive RLA* is an easy way to use one of the most popular services from all partner libraries without having to do so.

- **INSURANCE**

The Library has concentrated on risk management, expanding insurance coverage in various areas such as Cyber Insurance. Economic and environmental conditions continue to impact the cost of property and other insurance. In FY24, the overall insurance budget increased roughly \$13,000, or 10.0%, from FY23.

- **ADULT AND YOUTH SERVICES**

The FY24 budget for overall programming (classes and events) is \$194,680 compared to \$192,850 in FY23, a slight increase. This excludes the various software tools used, which are budgeted in Information Technology.

The Library's classes and events for all ages provides many benefits such as:

- ❖ Building community
- ❖ Promoting literacy
- ❖ Bringing people to the Library
- ❖ Offering in person interviews and book signings at Author Events
- ❖ Connecting customers to the collection and other resources
- ❖ Sparking people's interest to learn something new, improve skills, or enjoy a hobby

Adult classes and events include coffee and conversation, crafting, games, book



discussion, movie nights, and technology tips, to name a few. Book Discussion Kits are available for checkout at the Library.



Youth classes and events encompass early literacy and focus on children, tweens and teens. They include story times, “Read to a Dog”, games, movies, book clubs, crafts, STEM, Teen Advisory Board and much more.

As a child’s first classroom, the Library will continue to enhance branch early literacy spaces. Safe and inspiring learning environments are at the center of positive early childhood experiences.



The Library will concentrate on teen interests and support services for adults. Support services include assistance with job search, skill development, budgeting and so on. The Library’s diverse eResources provide customers many opportunities such as the ability to learn a new language, research family history, obtain homework support and complete work-related training, to name a few.



Summer Challenge

The Library’s popular *Summer Challenge*, with an \$80,000 FY24 budget, continues to grow using the online platform *Beanstack*. Readers of all ages can use *Beanstack* to register in seconds and to earn badges and prizes by keeping track of their reading. Prizes include such items as a free book, coupons from local businesses, and tickets to the O’Fallon Hoots.

Super Readers can earn a window cling or yard sign and additional entries into the grand prize drawing.

There’s also a design a bookmark contest and the ability to explore the community and earn extra Summer Challenge prizes when customers visit a variety of branches during the summer.

1,000 Books Before Kindergarten



This Library program encourages reading 1,000 books with little learners before kindergarten. It's a fun way to help Grow Your Reader with a practice that is proven to build early literacy - exposing children to lots of books. Our Grow Your Reader initiative encourages parents and caregivers to play, sing, write, talk, and READ with kids to help them get ready for reading success. Reading can be tracked online and badges can be earned along the way.

Learning On-the-Go

Learning On-the-Go is a series on the Library's YouTube channel that highlight some of the classes offered in Library branches. They may include songs from a children's story time or craft instructions from a recent class for adults. Customers can access Learning On-the-Go videos to experience learning at the Library wherever they may be.

Passport and Notary Services

Passport and notary services have been a convenient and popular service by appointment for customers. In FY24, the Library is expanding its notary service to the Augusta and Boone's Trail locations and the Mobile Library Vehicle.

School Partnerships

The Library provides a variety of services to schools such as branch tours, story programs and book talks, research workshops on databases and resources, and having the Library attend an event or fair. The Library also continues to work with the County's public-school districts to provide student accounts for access to Library materials and online resources. This partnership transitions graduating seniors into full Library card holders.

One Read

The Library will continue a popular shared experience and provide further "One Read" programs for the community. This program promotes the reading of the same book, inspiring conversations about a variety of topics.

Storybook Walks



The Library's Foundation sponsors Storybook Walks that provide outdoor adventure supporting family connection, early childhood development, and health and wellness. Stories are hand-picked by library staff with a child's enjoyment in mind. Pages are posted at several stations along a trail, allowing families and friends to enjoy a story as they walk the path and take in the scenery.

Storybook Walk locations include Fox Hill Park, Quail Ridge Park, The Park at New Melle Lakes, Veterans Tribute Park, St. Charles Community College and Weldon Spring City Park.

Special Events

Special events include popular author events, performers and presentations. For example, the Library partnered with local government to host a St. Louis Symphony Orchestra string quartet that was attended by over 1,300 people. The Library will seek additional opportunities for community collaboration in FY24.

• COMMUNITY OUTREACH – *LIBRARY TO YOU*

The FY24 budget for Outreach Services supports both the continued provision of new and high interest titles with regard to materials and meeting other needs of customers we serve. Our valued community partnership with *Operation Food Search* continues that supports our *Lunch @ the Library* program. *Lunch @ the Library* provides children and teens with free summer meals and summer reading programs that support learning, health and wellness.

St. Charles County residents that are homebound or disabled and not able to travel to a branch can take advantage of *Library to You* services. The *Library to You* team delivers library materials directly to homes or customers may be eligible to receive materials through the U.S. mail service.

Mobile Library Vehicle

The Mobile Library Vehicle has been rolling since FY23, making services more accessible for those underserved by library branches, as well as areas where transportation options are limited in St. Charles County.



Staffing

The Library has a full-time Manager and two part-time staff members that provide service. Staff are responsible for both driving the Mobile Library Vehicle and interacting with customers to provide services.

Collections and Services

Our wheelchair accessible vehicle holds a collection of 3,000 items for all ages. Customers are able to browse and return materials and pick up items on hold. *Library to You* offers Wi-Fi, public computers, copying, scanning, faxing, and selected classes. There's an interactive screen on the exterior of the vehicle for programming.

Routes

Vehicle stops are made in parts of St. Charles County that are underserved such as Portage Des Sioux, Foristell, Josephville and Defiance. Two routes operate on alternate weeks to align with the two-week checkout schedule.



- **MARKETING AND PUBLIC RELATIONS**

The overall Marketing and advertising budget of \$118,435 for FY24 reflects a 5% increase from the FY23 budget.

Digital Leadership – Website

The Library website was built using *Stacks*, a website content management system designed specifically for libraries. It features a seamless digital experience for users on any device. In FY24, there will be new accessibility features added using a product called *Recite Me*.

The *Recite Me* cloud-based technology will make our website digitally inclusive by allowing visitors to customize content in ways that work best for them.

Recite Me, which assists in meeting ACA and WCAG accessibility standards, allows the customer to use the toolbar to do such things as:

- ❖ Play audio
- ❖ Change the font and font size
- ❖ Change line height and character spacing
- ❖ Choose a color theme
- ❖ Search and choose a language for web site presentation
- ❖ Enable a screen magnifying glass

Attracting New Customers

New in FY24, the Library will conduct an Integrated Marketing Campaign. This will help us acquire new users by targeting non-users in our area. It will also help promote Library usage with existing users. As always, our efforts are guided by fulfilling our mission to inspire, inform, and enhance connections across St. Charles County.

Social Media

Library social media numbers continue to grow and we will continue to use a robust scheduling tool that aids in organizing and placing social media posts. It also increases the type and amount of analytics we can collect. Marketing uses *Curator* to help the Library increase social media reach by putting our social media content directly on our website.

Community and Customer Engagement

The Library will continue to partner with *OrangeBoy*, the library-focused company that provides software that delivers customer insight, groups customers with like activities into clusters, and manages customer messaging.

All emails sent to Library customers are done using the OrangeBoy messaging module, Savannah. The grouping of customers allows us to target email messages to specific

customer clusters based on interests, which greatly increases the effectiveness of our email marketing and eliminates unnecessary messages in customer inboxes.

Recognizing the importance of continuing to foster relationships with community partners, the FY24 budget includes funding for Community Engagement. These funds will enable key relationship building for more of our leadership team, directors, and managers.

- **DELIVERY FLEET OPERATIONS, MAINTENANCE AND REPAIRS**

Delivery fleet vehicle operations, maintenance and repairs are budgeted to increase in FY24 by \$2,250, or 4.1%, from FY23.

Budgeted expenditures include those for the Mobile Library Vehicle. Fuel price increase estimates, including diesel, have been incorporated into the FY24 budget. The Library continues to incur additional maintenance expense due to vehicle age. Regular maintenance has contributed to an extended life cycle for all vehicles.

Due to high mileage and accident loss, the Library plans to replace two (2) fleet vehicle (delivery/utility) in FY24. Two (2) fleet vehicles were intended for replacement in FY23 but this did not happen due to demand and vehicle production delays. The replacement purchases have been accounted for under special fund/capital projects rather than the regular operating budget.

- **BUILDINGS AND GROUNDS, SECURITY**

Buildings, grounds and security expenditures are projected to increase by roughly \$102,000 in FY24 from FY23 budget, or 12.1%. This includes anticipated price increases for the coming year. It also includes estimated expenditure for contractor assistance with ice, snow and other weather-dependent issues.

FY24 will have ongoing economic and supply chain uncertainty and contractor availability issues that can impact expenditures. To be fiscally responsible, the Library will continue the process of soliciting new contracts for the provision of services such as cleaning.

Facilities Management will continue to focus on customer health, safety, accessibility, continuous improvement, District-wide security (in conjunction with Information Technology) and preventive maintenance to further extend the life of Library assets.

- **EQUIPMENT, FURNISHINGS, MAINTENANCE AND REPAIR**

The equipment, maintenance and repair budget will decrease \$76,905 in FY24 from FY23, or 25.7%. Furnishings continue to be replaced or added to enrich staff spaces, study areas, customer spaces and meeting rooms. The decrease mainly relates to FY24 furnishings costs for the expected Spencer Road and Middendorf-Kredell Branch renovations being included in the Capital Projects budget.

Customers will be able to enjoy more lounge seating across many branches. Added tables, chairs and toys will be purchased to enhance adult, teen and kids' areas.

Highlights of what's coming in FY24:

- ❖ Augusta Branch will receive new counter tops and a picnic table for customer outdoor enjoyment.
- ❖ Boone's Trail Branch will have shades installed on the meeting room windows for variety in programming.
- ❖ Cliff View Branch will receive a new table for public fax and scan services, children's toys and activity sets.
- ❖ WingHaven® Branch will refresh early literacy toys for young customers to enjoy.
- ❖ Corporate Parkway Branch will acquire new customer lounge chairs and additional meeting room chairs.
- ❖ Deer Run Branch will get new children's toys and flexible seating.
- ❖ Kisker Road Branch will obtain new customer lounge chairs, a mobile display, and fresh book carts.
- ❖ McClay Branch will replace tables and chairs in the general seating area.
- ❖ Kathryn Linnemann Branch will add desks and staff chairs, children's area table and chair sets and more teen room seating.
- ❖ Middendorf-Kredell Branch will receive new lounge chairs, other flexible seating and new early literacy toys. Other furnishings are part of the renovation that is included in the Capital Projects budget.
- ❖ Spencer Road Branch will introduce a redesigned main entry and outside patio, requiring a variety of lounge seating, tables, desks and much more, which is included in the Capital Projects budget. Furnishings include a motorized wheelchair, study room table and chairs, and new passport service furniture.
- ❖ The Central Services building's 1st and 2nd floor upgrades are included in the Capital Projects budget. Furnishings that accompany the upgrades include IT department work stations, cabinets, and collaboration area additions.



Also included in this budget category are expenditures for contracted installation services, equipment rental, furniture repair and copier service agreements.

• **TRAVEL, TRAINING AND DUES**

Travel, training and dues is budgeted in FY24 to increase \$21,110, or 18.2%, from FY23. This supports the Library's commitment to investing in leadership development.

The Library is active in the following organizations as to staff membership, leadership roles, presentations and training:

- Public Library Association (PLA)
- American Library Association (ALA)
- Missouri Library Association (MLA)
- Missouri Association of School Librarians (MASL)
- Association of Library Service to Children (ALSC)
- Young Adult Library Services Association (YALSA)
- Association of Bookmobile and Outreach Services (ABOS)
- Online Audiovisual Catalogers (OLAC)
- Vision St. Charles County Leadership Program
- Athena Leadership Foundation of St. Charles County
- Society for Human Resource Management (SHRM)
- Government Finance Officers Association (GFOA)
- International Facility Management Association (IFMA)

Library organizational memberships and participation include:

- St. Charles Regional Chamber
- Western St. Charles Chamber of Commerce
- Augusta Chamber of Commerce
- O'Fallon Chamber of Commerce
- Cottleville-Weldon Spring Chamber of Commerce
- Rotary Club of St. Charles
- Rotary Club of St. Peters
- Cottleville-Weldon Spring Kiwanis Club
- St. Charles School District Parents as Teachers Advisory Board

The Library is also a member of the Urban Libraries Council (ULC), an innovative organization advocating the value of libraries. ULC focuses on: Education, Digital Inclusion (access and equity in communities), and Partnerships (for creating healthy, sustainable communities).

Participation in external conferences and training for staff again anticipates inflated prices as to air travel, hotel, fuel, and so on. The Library will also continue to offer free or low cost in-house training for staff.

The FY24 budget includes mileage reimbursement for staff travel between branches and for local meetings. The Library reimburses mileage at the established U.S. Government General Services Administration (GSA) rate in effect at the time of travel. Reimbursement for meals is to be the lesser of the actual cost incurred and the established GSA per diem rate at the time of travel.

• **PROFESSIONAL SERVICES**

Professional services are projected to increase \$12,420, or 7.7% in FY24 from FY23. Services include audit, collection, bank and merchant fees, consulting fees for employee benefits and performance management and legal fees.

The Library budgeted \$80,000 in FY24 for legal fees for continued assistance in various areas including compliance review and revision of policies, Board and staff education, employment issues, contract review, and so on.

- **INFORMATION TECHNOLOGY**

The FY24 Information Technology and Telecommunication (IT) budget is \$1,241,465 compared to FY23 budget of \$1,348,326, a 7.9% decrease.

The Library uses the road map established by a district-wide IT assessment developed by a consulting firm for FY23 and beyond. The main goal in FY23 was to stabilize and enhance infrastructure. Several goals were met and the great work continues into FY24.

Branch Projects

Main projects of focus include:

- ❖ Network infrastructure enhancements to assure better performance, stability, and security.
- ❖ UPS equipment upgrades for server and network device backup purposes.
- ❖ Branch self-checkout hardware and software evaluation and upgrades.
- ❖ At Central Services, managing the installation of an overhead paging system.
- ❖ Setting up an Avaya-based Library Call Center to be launched at The Commons at Spencer Road.
- ❖ At Middendorf-Kredell and Spencer Road Branches, replacing laptop labs that serve customers.
- ❖ At Middendorf-Kredell Branch, assisting with the IT aspect of branch renovations.
- ❖ At Spencer Road Branch, assisting with the IT aspect of branch renovations.
- ❖ At Corporate Parkway Branch, replacing meeting room audio visual equipment.
- ❖ At Augusta and Boone's Trail Branches, adding customer Open+ self-service.
- ❖ Analysis and implementation of a managed print service to reduce copy and print costs.
- ❖ Replacing printers and copiers at various branches to be prioritized based on age and use.
- ❖ Obtaining 100 additional mobile hotspot devices, expanding customer internet access.



IT Managed Services

The Library continues to partner with WheelHouse Solutions to provide IT managed services. This organization has expertise in systems and networking to support the Library's IT setup and services.

Responsibilities include server and network administration support and helping with other IT infrastructure projects.

Software Licenses/Subscriptions

The Library has an annual subscription plan for Microsoft products, including Server, Windows and Office. Polaris, our integrated library system (ILS), is also a subscription service that is central to providing Library services.

Other software and system licenses/subscriptions include but are not limited to:

- SolarWinds, IT Customer Service Management platform
- Zoom conferencing for virtual meetings, training and webinars
- Zoobean Beanstack, used by Adult & Youth Services for Summer Reading and other reading challenges
- CheqRoom, a device and materials reservation system
- Integrated Payroll Services (Inova Payroll Company)
- Blackbaud Financial Edge Software
- Brightly Work Order for facilities management
- *OrangeBoy* Savannah for marketing and customer analytics
- Stacks, web site content management
- ArchiveSocial, social media storage
- Diligent Community for governance management
- Library Market

In FY24, Library Market will be used for room reservation and classes and events calendar/registration, replacing Communico.

Telecom Data includes funding for the T-Mobile Hotspot lending program. This enables customers to check out a hotspot from an inventory of portable Internet access devices with unlimited data plans.

Equipment spending for FY24 includes a new AWE Early Literacy Station for the Kathryn Linnemann Branch, additional security cameras and computer, laptop and monitor upgrades.

- **CAPITAL AND SPECIAL PROJECTS**

Infrastructure

In FY23, the Library rapidly stabilized the foundation upon which we build our services. Key areas of accomplishment included:

- ❖ District-wide network equipment upgrade.
- ❖ Implementation of a flexible, cloud-based phone system.
- ❖ Planning and purchase of an integrated security camera solution for increased safety.

Specific areas to be addressed in FY24 include:

- ❖ Continue implementing the integrated security camera solution.
- ❖ Implementing a new branch self-checkout system for better performance and enhanced customer ease of use.
- ❖ Relocating Adult and Youth Services to The Commons at Spencer Road and ensuring technology is up-to-date, including forming a Library Call Center.

Other Projects

- ❖ Two delivery vans will be replaced due to high mileage and physical condition (two van purchases in FY23 were delayed due to supply chain issues). They are essential to provide maintenance services and transport materials and supplies amongst locations throughout St. Charles County.
- ❖ HVAC unit and roof replacements and parking lot repair and maintenance.
- ❖ Open+ Access technology will be considered for additional branches. It permits self-service hours, allowing the customer to access the collection, equipment and spaces during unstaffed hours.
- ❖ Central Services will have foundation and windowsill correction, updated flooring installed and painting done on the first and second floors.

Renovation Projects

Middendorf-Kredell Branch will have significant renovations. These include restrooms, flooring, meeting and study rooms, the kid's area, service points, and staff workspace.

Spencer Road Branch will have first floor renovations, creating a more functional space with upgraded flooring and service layout. A canopy will also be installed on the outdoor patio for customer enjoyment and to provide additional programming.

Bookmobile (1976)



Library to You (2023)



Kathryn Linnemann Branch (1964)



Kathryn Linnemann Branch (2023)



Spencer Road Branch (1980)



Spencer Road Branch (2023)



Corporate Parkway Branch (1984)



Corporate Parkway Branch (2023)



Wentzville Branch (1964)



Cliff View Branch (2023)



South County Branch (1976)



Augusta Branch (2023)



Story Times (Everlasting)



Book Fairs (Timeless)

