

Citizen's Request for Reconsideration of Library Content

There may be occasions when a patron is concerned about a particular presentation, event, material, or display in or offered by the Library. In such cases, patrons are encouraged to discuss their concerns with branch staff. If a patron wishes the Library to formally reconsider the inclusion, placement, or age-appropriateness of any particular offering or item, a Library Content Reconsideration Form may be submitted. Library Content Reconsideration Forms will only be accepted and reviewed when submitted by a resident or property owner in St. Charles County. The form must be completed in its entirety. Members of a Review Committee will review the patron comments and specifics about the offering. A written response to the patrons will be sent in a timely manner. During the review process, the content will remain available and no action will be taken until the review process has been completed. Content that has already been reconsidered is not subject to review again until a year has passed. Beginning August 1, 2023, the results of any Content Reconsideration will be available on the Library website, along with the date reviewed.

Library Content Reconsideration

Requests are reviewed only if the requester is a resident or property owner in St. Charles County, all fields are completed, and the request has been signed.

Name:

Address:

City:

Telephone Number:

Email:

Do you represent yourself, an organization (please name), or another group? (Please name)?

Type of content (please circle):

Library Materials (books, movies, etc.)

Library Display

Library Program (event, class, presentation, etc.)

Other _____

Title:

Author/Creator/Presenter:

Please indicate specifically the nature of your complaint about this content. (Cite pages or other details as needed including location, date and time of program.)

Library Content Reconsideration

For what age group would you recommend this content and why?

Is there anything good about this content?

Did you read/view/examine all content? Or did you attend the entire program?

If you did not examine the entire work, please indicate the portions you viewed or experienced.

Are there resources you suggest that provide additional information and/or other viewpoints on this topic?

Signature	Date
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