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Regular Board Meeting Minutes
January 23, 2024

Ms. Riales, President, called the Bellwood Public Library Board of Trustees meeting to order at 6:34 p.m.

Present:

Ms. Mary Clements
Ms. Maria Perez
Ms. Constance Riales
Mrs. Dorothy Smith
Mr. Reginald Stewart

Absent:

Ms. Felicia Chase
Pastor Horton

Also in attendance: Library Director Amy Crump, Administrative Assistant Lili Savage and Library Attorney Dee Jarad. There was one community member.

Public Comment: None

A motion was made by Mr. Stewart, seconded by Ms. Clements to approve the meeting minutes for December 12, 2023.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Chase, Pastor Horton

The motion passed.

Finance Committee Report:

Ms. Clements gave the finance report which included: Reports of Bills: #841, 841-A, & 841-B. The following reports of bills were submitted, copies of which are included as part of these minutes:

#841 (Bill List) in the amount of	\$ 133,254.80
#841-A (Payroll) in the amount of	\$ 67,672.65
#841-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 200,927.45

A motion was made by Ms. Clements, seconded by Ms. Perez for approval of Bills-Reports #841, 841-A, & 841-B. The Treasurer's Report will be filed for audit.
A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Chase, Pastor Horton

The motion passed.

Other Committee Reports:

- a. Administration Committee (Chairman: Trustee Clark-Smith)
 - i. No report.
- b. Building and Grounds Committee (Chairman: Trustee Chase)
 - i. No report.
- c. Finance Committee (Chairman: Treasurer Clements)
 - i. Report from the Village of Bellwood's Levy Public Hearing. The Levy passed.
- d. Planning and Development Committee (Chairman: Secretary Stewart)
 - i. No report.
- e. Public Relations and Legislation Committee (President Smith for Chairman: Trustee Perez)
 - i. No report.

Unfinished Business: Year 4 Report of 2020-2023 Strategic Plan (Final) was submitted to Trustees by Director.

New Business:

- a. A motion was made by Ms. Clements, seconded by Ms. Riales to delete from the Sick Leave policy the sentences, "All sick leave must be used in the calendar year in which it is provided. No carryover of any unused sick leave is allowed and any unused leave will be forfeited," effective January 1, 2024.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Chase, Pastor Horton

The motion passed.

- b. A motion was made by Mr. Stewart, seconded by Ms. Perez for approval of an updated Paid Parental Leave policy.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Chase, Pastor Horton

The motion passed.

- c. A motion was made by Ms. Perez, seconded by Ms. Clements to approve updated Sign In/Time Clock Violations and Attendance policies.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Chase, Pastor Horton

The motion passed.

- d. A motion by Mr. Stewart, seconded by Ms. Clements to approve an updated 3.6 Electronic Attendance and Participation at Meetings-Rules and Procedures policy.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Chase, Pastor Horton

The motion passed.

- e. A motion by Mr. Stewart, seconded by Ms. Perez to approve the Trustees' travel expenses to the ILA Conference 2023 in Springfield, IL

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Chase, Pastor Horton

The motion passed.

Communication/Announcements: A thank you card was received for the Board and Library staff from Mr. Stewart for all of the support that was shown to him and his family. The card was read aloud by President Riales.

Library Director Report: The report is posted on the Bellwood Public Library's web page.

Public Comment: A community guest asked if the Library will be offering the Adult Crochet class again.

Adjournment: Mr. Stewart moved to adjourn the meeting, Ms. Perez seconded the motion. The meeting adjourned at 7:07 p.m.
A roll call was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Chase, Pastor Horton

The motion passed.

Reginald Stewart, Secretary