

Director's Report February 2024

Administration

Prepared by Amy Crump, Library Director

Staff

- Rebecca Booker is the BPL Social Worker and started on February 5.
- Kathy Wyant is the new ABS Aide and started February 1.
- Tayler Dixon is the new Youth Aide and starts February 20.
- Leadership Team Meeting was held on January 9.
- Staff Meeting was held on January 29.

Annual Required Filings

ILLnet report filed on 1/23/2024.

Annual Certification filed 1/24/2024.

Grants

Submitted Live and Learn Construction Grant application – focus on Accessibility Remodelling – on January 29, 2024.

Meetings

- Attended Banned Books Club on January 17.
- Staff Meeting held on January 29.
- Attended training for Unite Against Book Bans volunteers on January 29.

Patron Visits: In January, 2404 visits.

Adult & Bibliographic Services Report

Prepared by ABS Department Head Kara Spizzirri

Reference Questions

| | In Person | Email/Chat | Phone | TOTAL |
|----------------|----------------------|-------------------|--------------|--------------|
| January 2023 | 55 | 2 email/4 chat | 14 | 71 |
| February 2023 | 165 | 1 email/2 chat | 71 | 239 |
| March 2023 | 153 | 2 email/2 chat | 54 | 207 |
| April 2023 | 143 | 3 email/2 chat | 60 | 203 |
| May 2023 | 128 | 1 email/2 chat | 77 | 208 |
| June 2023 | 139 | 3 email/2 chat | 66 | 210 |
| July 2023 | 262 | 2 email/0 chat | 66 | 330 |
| August 2023 | 240 | 4 email/1 chat | 101 | 346 |
| September 2023 | 240 | 2 email/4 chat | 126 | 372 |
| October 2023 | 112 | 5 email/4 chat | 63 | 184 |

| | | | | |
|---------------|-----|----------------|----|-----|
| November 2023 | 86 | 3 email/0 chat | 45 | 134 |
| December 2023 | 99 | 2 email/1 chat | 43 | 145 |
| January 2024 | 122 | 1 email/6 chat | 77 | 206 |

Notarizations: 8

Adult Services Programming— January 2024

| | | | | |
|-----------|-----------|-------|-------------------------|------------|
| Wednesday | 1/3/2024 | 11:00 | Chair Yoga | 10 |
| Thursday | 1/4/2024 | 6:00 | Yoga | 11 |
| Saturday | 1/6/2024 | 10:00 | Zumba | 11 |
| Wednesday | 1/10/2024 | 11:00 | Chair Yoga | 12 |
| Wednesday | 1/10/2024 | 1:00 | Google Docs Basic | 2 |
| Wednesday | 1/17/2024 | 11:00 | Chair Yoga | 9 |
| Wednesday | 1/17/2024 | 1:00 | Google Sheets Basic | 4 |
| Thursday | 1/18/2024 | 6:00 | Yoga | 9 |
| Saturday | 1/20/2024 | 10:00 | Zumba | 9 |
| Wednesday | 1/24/2024 | 11:00 | Chair Yoga | 12 |
| Thursday | 1/25/2024 | 6:00 | Yoga | 11 |
| Friday | 1/26/2024 | 1:00 | GCal Basics | 9 |
| Saturday | 1/27/2024 | 10:00 | Zumba | 11 |
| Saturday | 1/27/2024 | 1:00 | Vision Board | 3 |
| Wednesday | 1/31/2024 | 11:00 | Chair Yoga | 12 |
| Wednesday | 1/31/2024 | 5:30 | Utility Bill Clinic | 1 |
| | | | Total Attendance | 136 |

Website: 894 users visited our website 1,392 times.

WiFi use: 193

Computers: 529

Printing

| | |
|-------------------|-------------|
| Black & White | 3289 |
| Color | 209 |
| Wireless Printing | 659 |
| Total | 4157 |

Download and Streaming Services

- Patrons across all platforms: 137 patrons
- Checkouts across all platforms: 714 checkouts
 - Media on Demand: 60 patrons (5 new) 298 Checkouts
 - Hoopla: 72 patrons (10 new) 361 Checkouts
 - Kanopy: 5 patrons 55 Streams

Database Usage

| | J | F | M | A | M | J | J | A | S | O | N | D | YTD |
|------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|------------|
| Academic Search Premier | 15 | | | | | | | | | | | | 15 |
| Business Source Premiere | 11 | | | | | | | | | | | | 11 |
| Consumer Health Complete | 0 | | | | | | | | | | | | 0 |
| Consumer Reports | 0 | | | | | | | | | | | | 0 |
| Core Collection | 0 | | | | | | | | | | | | 0 |
| Flipster | 11 | | | | | | | | | | | | 11 |
| Gale Courses | 27 | | | | | | | | | | | | 27 |
| HeritageQuest | 0 | | | | | | | | | | | | 0 |
| History Reference Ctr | 4 | | | | | | | | | | | | 4 |
| Hobbies & Crafts Ref Ctr | 0 | | | | | | | | | | | | 0 |
| Legal Reference Ctr | 2 | | | | | | | | | | | | 2 |
| Literary Reference Ctr | 28 | | | | | | | | | | | | 28 |
| Masterfile Complete | 27 | | | | | | | | | | | | 27 |
| MEDLINE | 0 | | | | | | | | | | | | 0 |
| Newsbank | 0 | | | | | | | | | | | | 0 |
| Niche Academy | 0 | | | | | | | | | | | | 0 |
| NoveList Plus | 35 | | | | | | | | | | | | 35 |
| NoveList Plus K-8 | 11 | | | | | | | | | | | | 11 |
| NuWav Legal Documents | 7 | | | | | | | | | | | | 7 |
| Points of View Reference Ctr | 9 | | | | | | | | | | | | 9 |
| ReferenceUSA | 0 | | | | | | | | | | | | 0 |
| Science Ctr Reference | 0 | | | | | | | | | | | | 0 |
| Weiss Financial Ratings | 4 | | | | | | | | | | | | 4 |
| | | | | | | | | | | | | | |
| Successful Retrieval | 659 | | | | | | | | | | | | 659 |
| | | | | | | | | | | | | | |
| Use of Electronic Material | 191 | | | | | | | | | | | | 191 |

Youth Services Report
Prepared by Sophia Brown

Early Learners Storytime

Thursday, January 4 – 1 participant
Thursday, January 11 – 12 Participants
Thursday, January 18– No participants
Thursday, January 25 – 3 participants

Lego Challenge

January 8 – No participants

Family Storytime

Tuesday, January 9 – No participants
Tuesday, January 16 – No participants
Tuesday, January 23 – No participants
Tuesday, January 30 – No participants

Coding Club

January 19 – No participants
January 26 – No participants

Family Juggling

January 16 – 5 participants

Homework Club

January 10 – No participants
January 17 – No participants
January 24 – No participants
January 24 – 1 participant

Drop in Craft Time

Monday, January 8 - 8 students created slime

Bulletin Board Displays

Sophia created Black History Board and Valentine's Day Board

Book Display

Libby created winter book displays

Let's spell it with Yeti

18 students participated in the interactive monthly program. They created words from letters in a jar.

New Book Order

Junior Library Guild – 23

Ingram Book Order - 33

Video Games – 8

Discards

22 picture books were deleted

Talk Back Board

No participants

Dial A Story

We received 10 calls from Dial a story during the month of January

Teen Drop in Craft

Monday, January 8 – 8 Teens created slime

January Teen Conversation Board

What Made You Laugh Today – 13 participants

Teen Vision Boards

10 Teen participated

Teen Conversation Café

Thursday, January 15 - 7 students participated

Teens decorated the teen space for Black History Month

10 Teens participated

Teens voted and the new name for Teen room will be the "Chill Spot"

Libby updated website on youth/teen projects

Volunteers

Delores interviewed and assigned three volunteers