

**Director's Report
June 2023**

Administration

Prepared by Amy Crump, Library Director

Staff

- Leadership Team meetings were held on May 5 and May 22.
- The Staff Meeting was held on the May 23.
- We still have openings for a security monitor and a youth aide.

Renovation

- The Punch List for Phase 2 has been created and will be worked on over the next couple of months.

Meetings

- Attended the Bellwood Chamber Board meeting on May 2.
- Attended LAW meeting on May 17.
- Attended Bellwood Village Board meeting on May 17.
- Attended C4 Community meeting on May 22.
- Attended construction meetings in May.

Adult & Bibliographic Services Report

Prepared by ABS Department Head Kara Spizzirri

Reference Questions

	In Person	Email/Chat	Phone	TOTAL
May 2022	84	2 email/2 chat	53	141
June 2022	90	1 email/1 chat	110	192
July 2022	96	0 email/2 chat	67	165
August 2022	15	0 email/2 chat	27	44
September 2022	37	0 email/2 chat	49	88
October 2022	95	2 email/2 chat	58	157
November 2022	70	0 email/1 chat	40	111
December 2022	49	0 email/3 chat	35	87
January 2023	55	2 email/4 chat	14	71
February 2023	165	1 email/2 chat	71	239
March 2023	153	2 email/2 chat	54	207

April 2023	143	3 email/2 chat	60	203
May 2023	128	1 email/2 chat	77	208

Notarizations: 5

Adult Services Programming— May 2023

Monday	5/1/2023	All month	Skywatching	22
Wednesday	5/3/2023	11:00	Chair Yoga	8
Wednesday	5/3/2023	6:00	Father Dom Herbs for Beginners	12
Thursday	5/4/2023	6:00	Yoga	6
Saturday	5/6/2023	9:00	Zumba	9
Wednesday	5/10/2023	11:00	Chair Yoga	8
Thursday	5/11/2023	6:00	Yoga	9
Saturday	5/13/2023	9:00	Zumba	8
Monday	5/15/2023		NAMI Table	10
Wednesday	5/17/2023	11:00	Chair Yoga	9
Thursday	5/18/2023	6:00	Yoga	8
Saturday	5/20/2023	9:00	Zumba	8
Wednesday	5/24/2023	11:00	Chair Yoga	9
Thursday	5/25/2023	6:00	Yoga	8
Wednesday	5/31/2023	11:00	Chair Yoga	9
			Total Attendance	143

Website: 1,094 users visited our website 1,494 times

WiFi use: 187

Computers: 546 patrons

Printing

Black & White	1981
Color	156
Wireless Printing	575
Total	2712

Download and Streaming Services

- Patrons across all platforms: 98 patrons
- Checkouts across all platforms: 567 checkouts
 - Media on Demand: 48 patrons (3 new) 223 Checkouts
 - Hoopla: 47 patrons (5 new) 329 Checkouts
 - Kanopy: 3 patrons 15 Streams

Database Usage

	J	F	M	A	M	J	J	A	S	O	N	D	YTD
Academic Search Premier	5	16	12	0	0								33
Ancestry Library Edition	2	8	0	0	0								10
Business Source Premiere	27	4	20	0	0								51
Consumer Health Complete	0	3	0	0	0								3
Consumer Reports	1	0	0	0	0								1
Flipster	1	0	1	0	0								2
Gale Courses	7	29	11	21	40								98
History Reference Ctr	0	0	7	0	0								7
Hobbies & Crafts Ref Ctr	0	3	0	0	0								3
Legal Reference Ctr	0	0	2	0	0								2
Literary Reference Ctr	3	4	44	0	0								51
Masterfile Complete	11	2	20	0	0								33
MEDLINE	0	0	0	0	0								0
Newsbank	0	0	20	4	0								24
Niche Academy	9	0	0	0	0								9
NoveList Plus	2	4	8	0	9								23
NoveList Plus K-8	0	0	2	0	0								2
NuWav Legal Documents	0	3	4	4	4								15
Points of View Reference Ctr	6	0	4	0	0								10
ReferenceUSA Science Ctr	0	0	0	7	0								7
Reference Small Business	10	2	1	0	0								13
Reference Ctr	0	0	0	0	0								0
Successful Retrieval	496	474	552	483	552								2557
Use of Electronic Material	161	166	235	98	44								704

Youth Services Report
Children/Teen Department
Prepared by Sophia Brown

Summer Reading Kickoff

The Children's Department is ready for Summer Reading Kickoff. We have created bulletin board displays to add to the vibrant color and design of the remodeled department. We have been busy working on giveaway bags, rules and reading logs give to summer reading registrants ages birth to 18. We will kick off the event with a magic show featuring Absolutely Jim. We are looking forward to a great summer reading program in 2023.

Programming

Story times are being held Every Thursday at 10:00 a.m.

May 4 – 9 participants

My 11- 12 participants

May 18- 16 participants

May 25 – 32 participants

Outreach

Delores created packets and flyers for the Annual S.T.E.A.M. Expo at Roosevelt Middle School on Wednesday, May 10, 2023.

Collection Maintenance and Development

We are continuing to purchase across the collection, focusing on books that highlight diverse voices, racial diversity, gender identity and more. We are also doing a mass weeding of the nonfiction collection. We will also be ordering books on hot topics, replacing books that have been outdated or damaged. A meeting has been set up with Tim from Gumdrops books to update this collection.

Purchases: Youth Books- 64

Teen Books - 46

Weeding and Discards: A total of 152 nonfiction books were withdrawn from children's

Teen Services

Kelsey and Sophia moved all teen books to the teen dept. Kelsey arranged and created signage for each section.

Kelsey and Ashley worked to set up X Box for teens and ordered games

Passive Programs

Students have come in after school excited to design hairstyles on the mannequin doll heads that were purchased during May. They have proven to be very popular amongst the young students. I have also ordered doll heads for the Teen dept.

Reading Lists

Libby has created two summer reading booklist for students ages birth to 12 and a Juneteenth Booklist.

Dial a Story Service

There were 5 calls in the month of May.

Reference Statistics

In House- 6

Phone-2

Email - 0