

Director's Report September 2023

Administration

Prepared by Amy Crump, Library Director

Staff

- A fond farewell to Kelsey Westenberg, who accepted a position closer to where she lives.
- Welcome to our new Youth Services Aides: Elian Fuentes, Diane Walker and Rafiel Young.
- Leadership Team meetings were held on June 5, July 18 and August 9.
- A Staff meeting was held on August 17.

Facility

- New door counters have been installed.
- The Punch List for Phase 2 has been created and will be worked on over the next couple of months.
- The ductwork throughout the library was cleaned on July 19. All the old dust and the dirt from the construction have been removed.

Strategic Planning 2024-26

- The Staff In-service was held on July 28.

Meetings

- Attended Breakfast with the Mayor – hosted by the Bellwood Chamber Board meeting on June 6.
- Attended LAW meeting on August 16.
- Attended SWAN Expo on August 18.
- Attended a Bellwood C4 Committee meeting on August 24.

Adult & Bibliographic Services Report

Prepared by ABS Department Head Kara Spizzirri

Reference Questions

	In Person	Email/Chat	Phone	TOTAL
June 2022	90	1 email/1 chat	110	192
July 2022	96	0 email/2 chat	67	165
August 2022	15	0 email/2 chat	27	44
September 2022	37	0 email/2 chat	49	88
October 2022	95	2 email/2 chat	58	157
November 2022	70	0 email/1 chat	40	111
December 2022	49	0 email/3 chat	35	87
January 2023	55	2 email/4 chat	14	71

February 2023	165	1 email/2 chat	71	239
March 2023	153	2 email/2 chat	54	207
April 2023	143	3 email/2 chat	60	203
May 2023	128	1 email/2 chat	77	208
June 2023	139	3 email/2 chat	66	210
July 2023	262	2 email/0 chat	66	330
August 2023	240	4 email/1 chat	101	346

Notarizations: 15 in June, 18 in July and 10 in August

Adult Services Programming— June 2023

Thursday	6/1/2023	6:00	Yoga	15
Wednesday	6/7/2023	11:00	Chair Yoga	14
Thursday	6/8/2023	6:00	Yoga	17
Wednesday	6/14/2023	11:00	Chair Yoga	10
Wednesday	6/14/2023	1:00	Bingo	10
Thursday	6/15/2023	6:00	Yoga	18
Saturday	6/17/2023	9:00	Zumba	10
Tuesday	6/20/2023	6:00	Cupcakes & Canvas	13
Wednesday	6/21/2023	11:00	Chair Yoga	15
Wednesday	6/21/2023	6:00	Donuts & Design	5
Thursday	6/22/2023	6:00	Yoga	16
Saturday	6/24/2023	9:00	Zumba	11
Monday	6/26/2023	6:30	More Than a Color	7
Tuesday	6/27/2023	6:30	Kitchens, Kitchen Gadgets, Recipes, and Food of the Past	4
Wednesday	6/28/2023	11:00	Chair Yoga	14
Wednesday	6/28/2023	6:00	Recycling & Green Cleaning	3
Thursday	6/29/2023	6:00	Yoga	17
			Total Attendance	199

Adult Services Programming— July 2023

Saturday	7/1/2023	9:45	Zumba	10
Monday	7/3/2023	6:30	Book Club	5
Thursday	7/6/2023	6:00	Yoga	14
Saturday	7/8/2023	9:45	Zumba	11
Tuesday	7/11/2023	6:00	Vintage Craft	1
Wednesday	7/12/2023	11:00	Chair Yoga	12
Thursday	7/13/2023	6:00	Yoga	15

Friday	7/14/2023	6:00	After Hours Game Night	1
Saturday	7/15/2023	9:45	Zumba	9
Monday	7/17/2023	6:30	Chicago's Sweet Bakeries Remembered	7
Wednesday	7/19/2023	11:00	Chair Yoga	13
Wednesday	7/19/2023	6:00	Food Fermentation	3
Thursday	7/20/2023	6:00	Yoga	15
Monday	7/24/2023	6:30	Windy City on the Air	2
Wednesday	7/26/2023	11:00	Chair Yoga	12
Thursday	7/27/2023	6:00	Yoga	14
Saturday	7/29/2023	9:45	Zumba	11
			Total Attendance	155

Adult Services Programming— August 2023

Wednesday	8/2/2023	11:00	Chair Yoga	10
Thursday	8/3/2023	6:00	Yoga	11
Saturday	8/5/2023	10:00	Zumba	9
Monday	8/7/2023	6:30	Book Club	5
Tuesday	8/8/2023	6:30	Over 40 & Hired	7
Wednesday	10/9/2023	11:00	Chair Yoga	12
Thursday	10/10/2023	6:00	Yoga	15
Saturday	10/12/2023	10:00	Zumba	11
Tuesday	10/15/2023	6:30	The Benefits of Board Game	3
Wednesday	10/16/2023	11:00	Chair Yoga	12
Thursday	10/17/2023	6:00	Yoga	15
Saturday	10/19/2023	1:00	Spanish Computer Class	4
Wednesday	8/23/2023	11:00	Chair Yoga	11
Thursday	8/24/2023	6:00	Yoga	13
Saturday	8/26/2023	1:00	Spanish Computer Class	4
Wednesday	8/30/2023	11:00	Chair Yoga	9
Thursday	8/31/2023	6:00	Yoga	9
			Total Attendance	160

Website: In June, 937 users visited our website 1396 times.
In July, 918 users visited our website 1752 times.
In August, 1147 users visited our website 2497 times.

WiFi use: June = 195, July = 188, August = 181

Computers: June = 578 patrons, July = 545 patrons, August = 743

Printing	June	July	August
Black & White	3520	3666	3046
Color	269	163	294
Wireless Printing	542	718	853
Total	4331	4547	5093

Download and Streaming Services

- Patrons across all platforms: 113 patrons in June
111 patrons in July
112 patrons in August
- Checkouts across all platforms: 519 checkouts in June
620 checkouts in July
527 checkouts in August

Media on Demand: 56 patrons (4 new) 249 Checkouts in June
58 patrons (5 new) 318 Checkouts in July
62 patrons (7 new) 245 Checkouts in August

Hoopla: 55 patrons (8 new) 237 Checkouts in June
48 patrons (4 new) 252 Checkouts in July
48 patrons (6 new) 265 Checkouts in August

Kanopy: 2 patrons 33 Streams in June
5 patrons 50 Streams in July
2 patrons 17 Streams in August

Database Usage

	J	F	M	A	M	J	J	A	S	O	N	D	YTD
Academic Search Premier	5	16	12	0	0	4	2	0					39
Ancestry Library Edition	2	8	0	0	0	0	0	0					10
Business Source Premiere	27	4	20	0	0	5	11	0					67
Consumer Health Complete	0	3	0	0	0	0	0	0					3
Consumer Reports	1	0	0	0	0	2	2	2					7
Core Collection	NA	NA	NA	NA	NA	NA	7	0					7
Flipster	1	0	1	0	0	1	1	0					4
Gale Courses	7	29	11	21	40	51	30	41					220
History Reference Ctr	0	0	7	0	0	1	0	0					8
Hobbies & Crafts Ref Ctr	0	3	0	0	0	1	0	0					4

Legal Reference									
Ctr	0	0	2	0	0	0	0	0	2
Literary									
Reference Ctr	3	4	44	0	0	3	1	0	55
Masterfile									
Complete	11	2	20	0	0	6	1	0	40
MEDLINE	0	0	0	0	0	0	0	0	0
Newsbank	0	0	20	4	0	0	0	0	24
Niche Academy	9	0	0	0	0	0	0	0	9
NoveList Plus	2	4	8	0	9	10	3	0	36
NoveList Plus K-8	0	0	2	0	0	7	0	0	9
NuWav Legal									
Documents	0	3	4	4	4	3	4	9	31
Points of View									
Reference Ctr	6	0	4	0	0	4	6	0	20
ReferenceUSA	0	0	0	7	0	0	0	0	7
Science Ctr									
Reference	10	2	1	0	0	0	2	0	13
Small Business									
Reference Ctr	0	0	0	0	0	0	0	0	0
Successful									
Retrieval	496	474	552	483	552	486	570	510	3822
Use of Electronic									
Material	161	166	235	98	44	131	120	120	1075

Youth Services Report

Children/Teen Department

Prepared by Sophia Brown

Summer Reading - June 10 through August 4, 2023

The Children's Department kicked off the Summer Reading Program Saturday June 10, with a magic show presentation by Absolutely Jim. There were a total of 86 registrants and 36 students completed their Summer Reading goals.

List of students that completed their Summer Reading goals

4 students from Sunnyside Elementary
 13 students from Lincoln Elementary
 5 students from Jefferson Elementary
 7 students from McKinley Elementary
 3 students from Thurgood Marshall
 3 students that are homeschooled
 1 student from Roosevelt Junior High

The Children's Dept. ended the Summer Reading with a celebration on Friday, August 4. Local author Alice Bey-Pugh shared a reading of her new book Laila Loves to Doodle and each student received an art canvas, paint, brushes and a copy of the book. They also received an award for completing their reading goals and a gift bag. Two students received

grand prizes. Anthony Jackson received a bike and Nicholas Rivera received a scooter. 26 children - 7 adults participated.

Programming

Thursday Morning Story Time

June 15 – 15 participants

June 22 – 4 participants

June 29 – 0 participants

July 6 – 12 participants

July 13 – 3 participants

July 20 – 6 participants

August 3 – 3 students and 3 adults plus 5 take home kits

August 10 – 4 participants and 1 adult plus 3 take home kits

August 17 – No storytime

August 24 – 4 participants

August 31 – 23 participants

Baby Play Day

June 15 – 0 participants

June 22 – 3 participants

June 29 – 0 participants

July 6 – 3 participants

July 13 – 0 participants

August 17 – 8 children and 2 parents

Passive Programs

July 19 - Ms. Sophia read Ella's Umbrella and students created an umbrella craft – 6 students

July 25 – Ms. Sophia read the story Wolf Boy and students created construction vest – 6 students.

Sophia created four booklists for patrons to take. We are hoping that the booklist will really come in handy during the Take the Reading Challenge throughout 2023.

Ms. Libby Stem Lab

June 13 – 1 participant

June 27 – 0 participants

July 25 – 5 participants

Take a New Look at an Old Book

June 22 – Ms. Kelsey read, *There's a Wocket in my Pocket* and did a craft – 2 students and 1 adult attended

July 20- Ms. Sophia shared *Goodnight Moon* and students did a free style painting of their choice– 3 children and 1 adult participated

Visit the Tech Graveyard

July 20 – 8 participants

Eat the Rainbow

June 20 – 1 participant

July 18 – 7 participants

Graphic Novel Book Club

Thursday, July 13 – Cancelled

After Hour Game Night

Friday, July 14 – 13 participants and 2 adults

Teen and Craft Games

June 15 – 11 participants

July 13 – 4 participants

After Hour Games for Teens

July 14 - 3 participants

Old Movie Night for Teens

June 30 - 1 participant

T.A.B Meeting with Teens

5 participants

Teen Conversation Board (passive program)

15 participants

Mindfulness class for teens

5 participants

National Book Lovers day

8 books were given to young adults during the month of August.

Collection Development

Weeding

The children's dept. is still in the process of weeding the Junior nonfiction. A total of 392 books were weeded during the months of June through August. 237 YA books were discarded. As of August 31, 2023, the weeding of the Juvenile nonfiction collection is complete.

New Orders

262 Junior nonfictions were ordered during the month of June through August

28 Junior Graphic Novels

16 Easy Readers

5 Board Books

12 Easy Fiction
5 Video Games
5 YA Fiction
16 YA Graphic Novels

New Staff

Children's Dept. welcomed three new part-time staff- Elian Fuentes, Diane Walker and Rafael Young.

Elian assisted with creating a Bi-lingual booklist for the Take the Reading Challenge for Fall and Winter 2023.

Rafael assisted with creating the Old and New Picture Book Booklist for the Take the Reading Challenge for Fall and Winter 2023.
He also completed the removal of cds from the children's dept.

Diane has been working on several projects for story time of other children dept. programs.

Outreach

Sophia represented the Bellwood Library at District 88's Back to School Bash on August 10.

Sophia did a Writers workshop at the Senior Living Center in Bellwood on Saturday, August 26. There were 4 participants. We will continue once a month with the writing workshop at the Center and some fieldtrips to the Library.