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Regular Board
Meeting Minutes
October 10, 2023

Ms. Riales, President, called the Bellwood Public Library Board of Trustees meeting to order at 6:30 p.m.

Present:

Ms. Felicia Chase
Ms. Mary Clements
Ms. Constance Riales
Mr. Reginald Stewart

Absent:

Pastor Horton
Ms. Maria Perez
Mrs. Dorothy Smith

Also in attendance: Library Director Amy Crump, and Administrative Assistant Lili Savage and one guest.

Public Comment: None

A motion was made by Mr. Stewart, seconded by Ms. Clements to approve the meeting minutes for September 12, 2023 & September 16, 2023.

A roll call vote was taken.

AYES: 4: Ms. Chase, Ms. Clements, Ms. Riales, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Pastor Horton, Ms. Perez, Ms. Smith

The motion passed.

Finance Committee Report:

Ms. Clements gave the finance reports which included: Reports of Bills: #838, 838-A, & 838-B. The following reports of bills were submitted, copies of which are included as part of these minutes:

#838 (Bill List) in the amount of	\$ 169,844.31
#838-A (Payroll) in the amount of	\$ 102,797.02
#838-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 272,641.33

A motion was made by Ms. Chase, seconded by Mr. Stewart for Bills-Reports #838, 838-A, & 838-B. The Treasurer's Reports will be filed for audit.

A roll call vote was taken.

AYES: 4: Ms. Chase, Ms. Clements, Ms. Riales, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Pastor Horton, Ms. Perez, Mrs. Smith

The motion passed.

Other Committee Reports:

- a. Administration Committee (President Riales read report for Trustee Smith)
 - i. The Director is requesting the committee to hold a meeting to review proposed changes to the Library's staff leave policy.
- b. Building and Grounds Committee (Trustee Chase)
 - i. No report.
- c. Finance Committee (Trustee Clements)
 - i. The Finance Committee met on October 4 to discuss the proposed 2024 Budget and Levy.
- d. Planning and Development Committee (Trustee Stewart)
 - i. The Planning and Development Committee met at 5:30 pm on October 10 to discuss the proposed Maker Space proposal.
- e. Public Relations and Legislation Committee (President Riales read for Trustee Perez)
 - i. The Director is requesting the committee to meet to review proposed changed to the Library's electronic attendance & participation at meetings policy.

6:45 pm Library Attorney Jarad arrived for meeting.

Unfinished Business:

A motion was made by Ms. Chase, seconded by Mr. Stewart for approval of Maker Space proposal to submit to potential funders.

A roll call vote was taken.

AYES: 4: Ms. Chase, Ms. Clements, Ms. Riales, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Pastor Horton, Ms. Perez, Mrs. Smith

The motion passed.

New Business:

- a. A motion was made by Ms. Chase, seconded by Ms. Clements for approval of 2024-26 Strategic plan that begins January 1, 2024.

A roll call vote was taken.

AYES: 4: Ms. Chase, Ms. Clements, Ms. Riales, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Pastor Horton, Ms. Perez, Mrs. Smith

The motion passed.

- b. Discussion of opening/closing hours on Wednesdays.

- c. A motion was made by Ms. Chase, seconded by Ms. Clements for approval of extending the library hours on Wednesdays from 9:30-8:00 pm to 9:30-9:00 pm.

A roll call vote was taken.

AYES: 4: Ms. Chase, Ms. Clements, Ms. Riales, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Pastor Horton, Ms. Perez, Mrs. Smith

The motion passed.

Communication/Announcements:

Director received comments on the teens behavior in the library, which have improved. Also received a note on the handicap parking situation here at the library.

Library Director Report: The report is posted on the Bellwood Public Library's web page. The library has 176 new library card holders. New signs with directions to areas within the library are in English and Spanish.

Public Comment: None

Adjournment: Ms. Chase moved to adjourn the meeting, Mr. Stewart seconded the motion. The

meeting adjourned at 7:03 p.m.
A roll call was taken.

AYES: 4: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 3: Pastor Horton, Ms. Perez, Ms. Smith

The motion passed.

Reginald Stewart, Secretary