

PARK FOREST PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

July 24, 2020

The special meeting of the Park Forest Public Library Board of Trustees opened at 10:02 am.

**ROLL CALL**

Those present were:

Park Forest Public Library Board Members: Sevena Merchant, Linda Marron, Felicia Rangel, and Janis Elmore

Absent: Dannthy Garçon and James Pressler

Park Forest Public Library Staff: Barbara Osuch, Katherine Goosby, and Mary VanSwol

Also Present: Library Attorney Kathleen Orr, Village Trustee Glenna Hennessy

**VILLAGE-LIBRARY AGREEMENT**

Attorney Orr addressed the Board about a past agreement. She asked the Board to consider the list of services provided by the Village. She wants to know whether the Board concurs with the list and whether the Board wants the Village to continue to provide these services.

Attorney Orr discussed the physical building and maintenance. They discussed the Indirect Cost to General Fund.

Attorney Orr referred to an old contract from 1985 that required the Library to provide maintenance, but physical remodeling would be the responsibility of the Village because the Village owned the building.

Attorney Orr suggested developing a five-year capital plan to budget for maintenance and repair projects.

Attorney Orr asked for a copy of the Library's audit.

Attorney Orr asked the Board to review the items listed that the Village provides and whether the Board approves us taking over responsibility for maintenance.

The Board discussed ownership of the building.

The Board discussed the fee paid to the Village for services and putting limits on increases in a contract.

The Board discussed different Library organizations. Park Forest is home rule. The Board discussed ownership of the building and whether the Library would be able to buy the building.

Olderson and Sterks is the attorney for the Village. Village Trustee Hennessy stated that she believes the new mayor wants to have the building assessed. He was not necessarily going to sell the building.

Trustee Marron suggested that the contract needs to state the responsibilities of the Village and Library.

Attorney Orr asked for a copy of the Library budget. She discussed the basic reserve required for good governance.

Library Director Osuch will look into the cost for sewer and refuse and investigate a five-year capital plan.

### **ADJOURNMENT**

The meeting adjourned at 11:00 am.