

PARK FOREST PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

March 28, 2018

The finance committee meeting of the Park Forest Public Library Board of Trustees opened at 7:02 pm.

**ROLL CALL**

Those present were:

Park Forest Public Library Board Members: Sevena Merchant, Linda Marron, and Beverly Helm

Absent was: Felicia Rangel

Park Forest Public Library Staff: Mary VanSwol and Barbara Osuch (arrived 7:26 pm)

**BUDGET FY 2018-2019 – 2<sup>ND</sup> READING**

The Board members discussed the proposed budget.

Trustee Marron noted that the expected property tax has gone down. The Board discussed the drop in lost materials and fines and questioned the amount of materials that may be stolen. The expected revenues for FY18-19 is \$2,200,848.

The budget needs to be updated to reflect the budget amendment. The Board asked about creating a budget line for purchasing computers, their accessories, repairs, and software. The Board asked for more information about the number of computers in the library in each department.

The Board discussed the technology plan and specific items on the plan.

The Board talked about Other Professional Services and asked about the plans to update the website.

The Board discussed the police detail and having officers year-round. The Board would like the police salaries listed on the monthly detail in the Board packets.

The budget will need to be adjusted down for health insurance. Flu shots will not be offered anymore.

The Board members discussed recommending a 3% salary increase to the full Board.

Trustee Helm asked about funding a staff trip to the American Library Association Conference (ALA). Trustee Marron asked for a cost estimate for two people to go to ALA. President Merchant asked about getting feedback about the quality of ALA conferences.

### **ADJOURNMENT**

The meeting adjourned at 8:21 pm.