

PARK FOREST PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

May 17, 2018

The regular meeting of the Park Forest Public Library Board of Trustees opened at 7:01 pm.

**ROLL CALL**

Those present were:

Park Forest Public Library Board Members: Sevena Merchant, Linda Marron, Felicia Rangel, Sandra Flowers, Beverly Helm, Keith Supler, and Joseph Woods

Park Forest Public Library Staff: George Manno, Jennifer Oosterbaan, Millie Robles, Renee Wick-Brink, Katherine Goosby, Jasmine Swine, and Mary VanSwol

Also present: Village Trustee Georgia O'Neill and Alice McBride

**STAFF PRESENTATION**

Teen/Outreach Specialist Jasmine Swinea gave a presentation on teen, Earthwise, and summer programs. The summer reading kickoff is June 11 at 6:00 pm. The Board commended her for her hard work.

**APPROVAL OF MINUTES**

The minutes of the regular meeting of April 19, 2018, and the strategic planning meeting of April 26, 2018, were approved as submitted.

**COMMUNICATIONS**

Library Director Osuch passed the sharing basket of flyers. She reminded the Board that the staff development day is June 9.

**FINANCIAL REPORT**

Library Director Barbara Osuch had nothing to report. Trustee Marron asked about the income from taxes. Library Director Osuch answered that more money should be coming.

**REPORT OF THE BOARD PRESIDENT**

President Merchant talked about the strategic planning meeting. The Historical Society sent a thank you for supporting their rent for the archives.

## **REPORT OF THE LIBRARIAN**

Library Director Osuch passed around copies of handouts from a meeting at Prairie State College on adult literacy and education. She hopes to work collaboratively with Prairie State College on future workshops.

The Pollinator Garden project begins tomorrow. Library Director Osuch passed around the plans for the garden. The gardening program is on Saturday.

## **REPORT OF THE OLYMPIA FIELDS PUBLIC LIBRARY TRUSTEE**

Library Director Osuch stated that the Olympia Fields Public Library Board scheduled a focus group for September 23 at 1:30 pm in the Commons.

## **REPORT OF COMMITTEES**

There were no reports.

## **MEETING ROOM POLICY**

Trustee Helm asked about posting the new policy on the Library's website. President Merchant stated that the policy should be posted on the page for online registration of rooms.

Trustee Flowers moved that the Board approve the Meeting Room Policy as submitted.  
Trustee Supler seconded.  
The motion passed.

## **DISCUSSION**

Trustee Rangel asked about the Roku sticks. President Merchant had suggested the addition to the Library. The Board also talked about the Hotspots. Trustee Supler asked about the popularity of the Hotspots. Staff member Millie Robles stated that all ten Hotspots are circulating to patrons now. She explained how Hotspots work. The devices circulate for a week. The late fee is \$2/day.

Trustee Supler commended the Board for all their hard work.

Trustee Woods talked about the Friends of the Library social, which was energetic and full of new ideas.

## **ADJOURNMENT**

The meeting adjourned at 7:32 pm.

---

Felicia Rangel, Board Secretary