

PARK FOREST PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

November 4, 2020

The special meeting of the Park Forest Public Library Board of Trustees opened at 4:07 pm.

**ROLL CALL**

Those present were:

Park Forest Public Library Board Members: Sevena Merchant, Linda Marron, Felicia Rangel, Janis Elmore, and James Pressler

Absent: Dannthy Garçon

Park Forest Public Library Staff: Barbara Osuch and Mary VanSwol

Also present: Attorney Kathleen Orr and Village Trustee Glenna Hennessy

**VILLAGE-LIBRARY AGREEMENT**

Attorney Kathy Orr reported on her research for the cost that some libraries pay for services to their Villages. Yorkville pays nothing. Flossmoor pays \$5,323.

The Board discussed the cost of services from the Village and quotes from outside vendors. Trustee Rangel stated that the Board would need a Request for Proposals for outside vendors.

The Board would like a breakdown of how much each function costs. They discussed working with the Village on reducing the cost. The Board wants outsourcing costs for all Village services.

Attorney Orr said an auditor would have a good idea of the costs of administrative services. The Board would like to know how the Village arrived at the cost for services. Library Director Osuch answered that the formula that the Village uses to calculate Indirect Cost Allocation is linked to revenue, so if the Library reduces the General Property Levy, the amount the Library pays the Village should also be reduced. She referenced the chart that the Village prepared for the Trustees last year.

**TAX LEVY 2020**

The Village has requested a reduction in the levy by \$200,000. The Board discussed the levy. Village Trustee Glenna Hennessy answered some questions about the levy in relation to the Village. The Village is trying to reduce the levy to reduce the tax burden on residents. Trustee

Pressler asked how funds are invested, and Village Trustee Hennessy said she would get that information.

Trustee Marron moved to approve the levy for 2020 with no reduction.  
Trustee Rangel seconded.

The Board discussed leaving the levy as is.

The motion passed by roll call vote: 5 in favor, 0 against, 0 abstentions, 1 absent

### **ADJOURNMENT**

The meeting adjourned at 5:18 pm.