

PARK FOREST PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

November 15, 2018

The regular meeting of the Park Forest Public Library Board of Trustees opened at 7:02 pm.

ROLL CALL

Those present were:

Park Forest Public Library Board Members: Sevena Merchant, Beverly Helm, Keith Supler, and Joseph Woods

Absent were: Linda Marron, Felicia Rangel, and Sandra Flowers

Park Forest Public Library Staff: Barbara Osuch, Millie Robles, Renee Wick-Brink, Katherine Goosby, Brittany Coleman, and Mary VanSwol

Also present: Village Trustee Georgia O'Neill

INTRODUCTION OF NEW STAFF

Library Director Osuch introduced new staff member Brittany Coleman.

APPROVAL OF MINUTES

President Merchant made a correction on the start time of the strategic planning meeting minutes of October 13, 2018. 11:10 pm should be 11:10 am.

The minutes of the regular meeting of October 18, 2018, and the strategic planning meeting of October 13, 2018, were approved as submitted with the noted correction.

COMMUNICATIONS

Library Director Osuch passed around a photograph of the patrons who participated in the Age Options program. Age Options sent a note to thank the staff for the success of their program at the Library.

Library Director Osuch passed the sharing basket of flyers.

FINANCIAL REPORT

Library Director Osuch had nothing to note.

REPORT OF THE BOARD PRESIDENT

President Merchant enjoyed the pictures in the Board packet and commended the staff on their reports.

Effective January 2019, the Board meeting time will change from 7:00 pm to 7:30 pm.

REPORT OF THE LIBRARIAN

Library Director Osuch informed the Board that the Library has a gratitude tree. People write what they are grateful for on a leaf.

REPORT OF COMMITTEES

Olympia Fields: Library Director Osuch stated that the Board is getting ready for the election cycle and is going through the focus group information.

Friends: Trustee Woods stated that the Friends met. The pecans are coming Friday after a delay.

EARLY CLOSURE

Trustee Woods moved that the Board approve the early closure of the Library on December 31, 2018, at 5:00 pm.

Trustee Supler seconded.

The motion passed.

CANCELLATION OF DECEMBER MEETING

Trustee Supler moved to cancel the regular meeting scheduled for December 20, 2018.

Trustee Woods seconded.

The motion passed.

2019 SCHEDULE OF MEETINGS

Trustee Woods moved that the Board approve the schedule of meetings for 2019 with a start time of 7:30 pm.

Trustee Supler seconded.

The motion passed.

EXECUTIVE SESSION

Trustee Supler moved to adjourn to executive session.

Trustee Woods seconded.

At 7:26 pm, the Board adjourned to Executive Session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees under Section 5 ILCS 120/2(c)(1).