

OLYMPIA FIELDS PUBLIC LIBRARY
Board Meeting Minutes

March 22, 2017

The regular meeting of the Olympia Fields Public Library Board of Trustees was called to order at 6:04 pm.

Trustees present: Diane Pierson, F. Patrick Kelly, Joan Braden, Sherry Demian, Dwight Floyd, and Carolyn Johnson

Also present: Library Director Barbara Osuch and Katie Braden

APPROVAL OF MINUTES

Trustee Johnson moved that the minutes of the Olympia Fields Public Library Board of Trustees February meeting be approved as submitted.

Trustee Demian seconded.

Minutes were approved as submitted.

FINANCIAL REPORT

Trustee Demian presented the February financial report.

Trustee Johnson moved to approve the financial report as presented.

Trustee Floyd seconded.

The motion passed.

Since some of the Trustees were not able to print and review the bank materials that Trustee Demian had asked to be distributed electronically last month, the documents will be printed and mailed to the Trustees for review at the April meeting.

COMMUNICATIONS

Trustee Kelly presented an outline and discussed plans for an upcoming Focus Group. Trustee Johnson will assist Trustee Kelly with this plan.

Trustee Braden shared how grateful she was for the honor of dedicating a new Peace Pole Little Free Library in Olympia Fields and for all those who gathered to celebrate the event. She thanked her daughter Katie for all the help she has provided updating the display of Library flyers at Village Hall and asked the Board to consider accepting Katie's offer to continue volunteering to provide these services.

The Trustees gratefully accepted the offer and thanked Katie for all her help.

The Trustees thanked Trustee Braden for her 16 year of service on the Library Board. The Trustees also thanked Trustee Floyd for his 5 years of service on the Library Board.

President Pierson noted that the Village is working on a redesign of their website.

REPORT OF THE LIBRARIAN

Library Director Osuch reported on the Arcadia School field trips to the Library, that all the students are receiving library cards and checking out a book. She provided an update on plans to redevelop the library parking lot as well as updates on program offerings and events.

NEW PROCEDURES

President Pierson noted the new procedures for obtaining a key from Village Hall to access the “old Village Hall” for meetings. The key must be returned to Village Hall after the meeting and may be left in the drop box outside the building.

CONTRACT FOR LIBRARY SERVICES

President Pierson and Trustee Demian talked about the changes to the contract. One major change is that it is now a five-year contract instead of a three-year contract.

Trustee Kelly moved that the Board approve the contract as submitted.

Trustee Braden seconded.

The motion passed by roll call vote: 5 in favor, 0 against, 1 abstaining, 0 absent

ADJOURNMENT

Trustee Braden thanked the Board again for all their support and for dedicating the Little Free Library in honor of her and the Braden family. The meeting ended with her wish of “Peace be with you” to all.

Trustee Demian moved to adjourn.

Trustee Braden seconded.

Meeting was adjourned at 7:10 pm.