

**OLYMPIA FIELDS PUBLIC LIBRARY**  
**Board Meeting Minutes**

**April 26, 2017**

The regular meeting of the Olympia Fields Public Library Board of Trustees was called to order at 6:10 pm.

Trustees present: Diane Pierson, F. Patrick Kelly, Sherry Demian, and Carolyn Johnson

Also present: Library Director Barbara Osuch and Park Forest Public Library Trustee Beverly Helm

**APPROVAL OF MINUTES**

Trustee Johnson moved that the minutes of the Olympia Fields Public Library Board of Trustees March meeting be approved as submitted.

Trustee Demian seconded.

Minutes were approved as submitted.

**FINANCIAL REPORT**

President Pierson reported on the Olympia Fields Per Capita Grant award letter.

Trustee Demian presented the financial report.

Trustee Johnson moved to approve the financial report as presented and to authorize the Treasurer to transfer funds to a business market prime account to earn a higher interest rate, as presented to the trustees in documents that they received and reviewed.

Trustee Kelly seconded.

The motion passed.

**COMMUNICATIONS**

President Pierson suggested that the Trustees purchase books to dedicate to Dwight Floyd and Joan Braden to thank them for their dedicated years of service as Library Trustees. A dinner will also be planned.

President Pierson reported that she will renew the Library Trustee Vacancy announcement that has been posted on the cable channel and in the newspaper.

Trustee Kelly reported an update on the plan for a Focus Group of Olympia Fields residents to be held at the Library in September or October.

Park Forest Public Library Trustee Beverly Helm suggested that the Trustees consider purchasing a digital recorder to record meetings and to assist with Open Meetings Act requirements.

The Board approved the expenditure for the purchase of a digital recorder not to exceed \$150.

## **REPORT OF THE LIBRARIAN**

Library Director Osuch highlighted upcoming programs and events. She provided books to fill the Little Free Library and a sharing basket of flyers to display at Village Hall. She provided an update on the Friends of the Library and invited Trustees to encourage participation and involvement.

## **ADJOURNMENT**

Trustee Kelly moved to adjourn.

Trustee Johnson seconded.

Meeting was adjourned at 7:09 pm.