

**OLYMPIA FIELDS PUBLIC LIBRARY**  
**Board Meeting Minutes**

**September 24, 2014**

The regular meeting of the Olympia Fields Public Library Board of Trustees was called to order at 6:03 pm.

Trustees present: Diane Pierson, F. Patrick Kelly, Joan Braden, Dwight Floyd, Carolyn Johnson, Mary Lubertozi, and Marion Tucker

Also Present: Library Director Barbara Byrne Osuch

**APPROVAL OF MINUTES**

Trustee Johnson moved that the minutes of the Olympia Fields Public Library Board of Trustees August meeting be approved as submitted.

Trustee Tucker seconded.

Minutes were approved as submitted.

**CORRESPONDENCE**

President Pierson shared a thank you note from Trustee Lubertozi for the beautiful bouquet of flowers and farewell reception at the Park Forest Public Library.

**FINANCIAL REPORT**

Trustee Floyd presented the financial report and offered his gratitude to Trustee Lubertozi for all the training and expertise that she shared in preparing him for the office of Treasurer and for all her dedication.

Trustee Kelly moved that the financial report be approved as presented.

Trustee Lubertozi seconded.

The motion passed.

President Pierson expressed her deepest gratitude for Trustee Floyd's expertise, consummate professionalism, and diplomacy in handling his various responsibilities.

**COMMUNICATIONS**

President Pierson reported that she is in the process of composing and sending a letter requesting permission to install a Little Free Library at Sergeant Means Park.

Trustee Braden noted that the New Resident Reception would be held on October 4<sup>th</sup> and asked if Renee Wick-Brink would be able to provide the information packets as she has in the past.

Library Director Osuch said that Renee would provide packets and attend the reception.

The Trustees discussed the process of seeking Trustee candidates to fill the vacancy for the remainder of Trustee Lubertozi's term.

Trustee Floyd asked if the Library Board could request to be on the agenda for an upcoming meeting of the School District 227 School Board to deliver an update on Library programs and services. President Pierson will contact the Board President to make this request.

## **REPORT OF THE LIBRARIAN**

Library Director Osuch commended Trustee Lubertozi for all her years of service and many of the forward-looking initiatives that she championed for the Boards. Trustee Lubertozi thanked Library Director Osuch and the Park Forest Public Library Board and Staff for the wonderful reception, flowers, and travel-themed gifts. She expressed her appreciation for everyone's thoughtfulness and well wishes.

Library Director Osuch reported on the Per Capita Grant requirements and the Edge initiative process. She reviewed the Assessment and Chapter 7 of the Standards for Illinois Public Libraries that were distributed to the Trustees.

She also reported on the progress of the Teen Zone partnership project with the Recreation and Parks Department, updated the Board on the new Teen Tech Zone in the Library, and gave an overview of School Liaison Katherine Henderson's outreach programming at Kids University and Daycare Center in Olympia Fields.

Trustee Floyd presented the Equalized Assessed Valuation from the Olympia Fields Board to include on the application for the Per Capita Grant.

President Pierson will view the required webinar at:  
[http://www.libraryedge.org/Getting\\_Started/index.htm](http://www.libraryedge.org/Getting_Started/index.htm)

Trustee Floyd requested that an item be added to the October agenda for discussion of possible Library projects or purchases that might be funded with Olympia Fields Public Library fund balance reserves.

## **ADJOURNMENT**

Trustee Johnson moved to adjourn.  
Trustee Floyd seconded.  
Meeting was adjourned at 6:48 pm.