

# **OLYMPIA FIELDS PUBLIC LIBRARY**

## **Board Meeting Minutes**

**September 25, 2019**

### **ROLL CALL**

The regular meeting of the Olympia Fields Public Library Board of Trustees was called to order at 6:05 pm.

Trustees Present: Howard Robinson, Carolyn Johnson, Sherry Demian, Nerissa Germain-Cronister, and Jerry Pierson

Also Present: Library Director Barbara Osuch and Katie Braden

### **APPROVAL OF MINUTES**

Trustee Demian moved to approve the minutes from the August meeting as submitted.

Trustee Pierson seconded.

The minutes were approved.

### **CORRESPONDENCE**

President Robinson shared that he received the Per Capita Grant check in the amount of \$6,235, which he gave to Trustee Demian to deposit.

President Robinson gave Library Director Osuch Family Reading Night promotion items that he received from the Illinois State Library.

### **FINANCIAL REPORT**

Trustee Demian presented the financial report.

Trustee Johnson moved to accept the financial report as presented.

Trustee Cronister seconded.

The motion passed.

Trustee Demian noted that she paid the annual premium for the Directors and Officers insurance.

### **LOCATION OF MEETINGS**

President Robinson reported that he has made a request with the Village of Olympia Fields that the Library Board meetings be held at the new Village Hall location. If the Village cannot accommodate the Library Board meetings, the secondary location would be the Park Forest Public Library. He also noted that the Park District has available meeting space for the October and February meetings, and that Sunrise Assisted Living is also an option.

Trustee Pierson noted that the old Village Hall is a preferred location to the Park Forest Public Library

because it is located in Olympia Fields, and that is important. Trustee Demian noted that the file cabinets located in the old Village Hall are not secure. Trustee Johnson noted safety concerns about meeting at the old Village Hall.

### **REPORT OF THE LIBRARIAN**

Library Director Osuch reported on the new Park Forest Public Library Trustees, upcoming programs and events, and the successful Goldenrod Fest. She also invited Trustee Cronister to come for a full tour of the Park Forest Public Library.

### **COMMUNICATIONS**

President Robinson noted that former Board President Diane Pierson and Trustee Pat Kelly will be recognized for their service at an upcoming Village Board meeting. The date of the meeting is to be determined.

Trustee Cronister announced that she is beginning to digitize the Board documents using Google Drive.

President Robinson asked Library Director Osuch if she could contact the Illinois Library Association Conference event coordinator to see if there was a meeting space available for the Board to hold their October 23 meeting at 5:00 pm at the Tinley Park Convention Center.

Trustee Johnson will attend the November Park Forest Public Library Board of Trustees meeting. Trustee Cronister will attend the January meeting.

### **ADJOURNMENT**

Trustee Johnson moved to adjourn the meeting.

Trustee Demian seconded.

The motion passed.

Meeting adjourned at 6:56 pm