

OLYMPIA FIELDS PUBLIC LIBRARY

Board Meeting Minutes

September 27, 2017

The regular meeting of the Olympia Fields Public Library Board of Trustees was called to order at 6:15 pm.

Trustees present: Diane Pierson, Sherry Demian, Holly Fingerle, Carolyn Johnson, and Howard Robinson

Absent was: F. Patrick Kelly

Also present: Library Director Barbara Osuch and Katie Braden

APPROVAL OF MINUTES

Trustee Fingerle moved that the minutes of the Olympia Fields Public Library Board of Trustees August meeting be approved as submitted.

Trustee Robinson seconded.

Minutes were approved as submitted.

CORRESPONDENCE

President Pierson reported that she was disappointed to see political information from a faith-based coalition in the slots provided at Village Hall for Library promotional material. She removed the political brochures and expressed her disapproval to Village staff. She also reported on a phone call that she received from Kathy Berggren, Matteson Public Library Director. Ms. Berggren was concerned about the student library cards that were issued to all Arcadia School students who visited the library for field trips. Even though the library cards were issued for Park Forest Library-use only, the cards generated some confusion for the neighboring libraries. Ms. Osuch assured the Board that the matter was resolved and that Park Forest Library School Liaison Nikki Campbell is working in partnership with Ms. Susan Fulcher, School Liaison for the Matteson Public Library on future collaborations. Ms. Osuch apologized for any confusion caused by the library cards.

President Pierson also shared a letter, bookmarks, and poster from the Illinois State Library promoting Family Reading Night on November 16.

Trustee Fingerle reported on her research for the cost of printing and mailing postcards to all Olympia Fields households to invite residents to an Open House at the Library to encourage them to get library cards. Prizes will be raffled, and participation in an upcoming Focus Group will be encouraged. The Trustees discussed offering three Kindles as raffle prizes for participants, as well as gifts for those applying for new library cards. A date of November 5 was suggested.

President Pierson reported that Eric from the Olympia Fields Park District has repaired and restored the Little Free Library at Sgt. Means Park and that it looks wonderful.

FINANCIAL REPORT

Trustee Demian reported the June, July, and August Financial Reports.

Trustee Robinson moved that the corrected version of the July report and the June and August reports be approved as presented.

Trustee Fingerle seconded.

The motion passed.

LIABILITY INSURANCE

Trustee Johnson moved that the Board approve the expenditure of \$1,352 for the renewal of the Trustee and Director Liability Insurance

Trustee Fingerle seconded.

The motion passed.

MAILING AND PRIZES

Trustee Johnson moved that the Board approve an expenditure not to exceed \$1,050 for mailing postcards to residents and purchasing three Kindles for prizes for the November 5 Open House.

Trustee Demian seconded.

The motion passed.

REPORT OF THE LIBRARY DIRECTOR

Library Director Osuch reported on the Harvest Fest event, the donation from the Rich East Class of 1967, the parking lot renovation, and the Explore Space project. She also shared news of upcoming programs and book discussions. She will send Trustee Demian invoices for the Trustee registrations to attend the upcoming ILA Conference.

VETERANS PROGRAMS

Trustee Robinson reported that he is putting plans in motion for the Southland Veterans Summit. He will be the keynote speaker at an upcoming Veterans Commission meeting.

ADJOURNMENT

Trustee Robinson moved to adjourn.

Trustee Demian seconded.

Meeting was adjourned at 7:37 pm.