

OLYMPIA FIELDS PUBLIC LIBRARY
Board Meeting Minutes

December 4, 2019

ROLL CALL

The regular meeting of the Olympia Fields Public Library Board of Trustees was called to order at 7:13 pm.

Trustees Present: Howard Robinson, Carolyn Johnson, Sherry Demian, Nerissa Germain-Cronister, and Jerry Pierson

Also Present: Library Director Barbara Osuch, Olympia Fields Village Trustee Desiree Watkins, and Kathy Berggren

APPROVAL OF MINUTES

Trustee Demian moved to approve the minutes from the October meeting as submitted.
Trustee Johnson seconded.
The minutes were approved.

CORRESPONDENCE

President Robinson introduced Olympia Fields Village Trustee Desiree Watkins to the Board. She will serve as liaison to the Village Board.

Trustee Cronister will compile the 2020 Meeting Calendar and distribute a copy to Village Hall.

FINANCIAL REPORT

Trustee Demian reported that she received and paid Liberty Mutual for the surety bond for the Treasurer.

Trustee Demian presented the October Financial Report.

Trustee Demian reported that she needs an address for the family of Robert Pierce before she can make a memorial donation in his name on behalf of the Olympia Fields Library Board. Library Director Osuch will send Trustee Demian that information.

Village Trustee Watkins asked about the Illinois Fund. Trustee Demian will gather background information.

Trustee Demian presented and distributed annotated copies of the proposed FY20/21 Budget. Trustee Demian noted that the Board should hire an outside auditor for a complete audit in the future. The Board conducted a recent self-audit.

Village Trustee Watkins asked about the role of the Library in the upcoming 2020 Census. Library Director Osuch explained that she is serving on Park Forest's Complete Count Committee (CCC) for the 2020 Census and that the Library is collaborating with the US Census Bureau to promote information about the Census. Village Trustee Watkins said that Olympia Fields does not have a CCC, and Library Director Osuch said that she would look into opportunities for the Library to distribute information about the Census in Olympia Fields.

Trustee Pierson moved to accept the financial report as presented.

Trustee Johnson seconded.

The motion passed.

Trustee Johnson moved to approve the FY20/21 Budget as presented.

Trustee Cronister seconded.

The motion passed.

REPORT OF THE LIBRARIAN

Library Director Osuch reported on the Library Levy and proposed plans for capital projects. She also reported that the popular Chair Yoga program would be offered at Sunrise Senior Living beginning in January. She noted that Community Engagement Coordinator Brittany Coleman received a grant through Age Options to bring additional programs to seniors and enhance homebound services. She also noted that the Library's programming focus and theme for 2020 was "Mindful Living."

Village Trustee Watkins will give Library Director Osuch her husband's contact information for possible inclusion as a presenter on eye health and mindful living.

COMMUNICATIONS

President Robinson reported that Diane Pierson and F. Patrick Kelly would be honored at an upcoming Village Board meeting. Village Trustee Watkins noted that she would get this item on the agenda.

The Trustees thanked Trustee Johnson for bringing holiday baked goods for everyone.

ADJOURNMENT

Trustee Johnson moved to adjourn the meeting.

Trustee Pierson seconded.

The motion passed.

Meeting adjourned at 7:58 pm