

## North Logan Library Board Meeting

September 11, 2017

ROLL: Cristal Robbins, Charlotte Brennand, Judi Poorte, Cheryl Fullmer, Alice Lucherini, Cathy King, Flora Shrode, John Bailey, Christie Hansen, Winona Perry and Mimi Recker from USU.

MINUTES: Minutes from August 14, 2017 meeting presented. Motion to accept minutes by Cathy. Seconded by Flora. Minutes approved by board.

PRESENTATION: Mimi Recker from USU Instructional Technology and Learning Sciences Department made a short presentation on IMLS grant project. IMLS grant is from a federal agency and is granted to fund research in Libraries and Museums. It is a \$500,000 grant and the ground work for the project was laid two years previous. The goal of the grant is "Supporting the development of Public and School Libraries." The role of libraries in the community is changing and libraries are opportunities for learning and not just loaning books. Makerspace areas where patrons learn best while making something are emerging in libraries. STEM (Science, Technology, Engineering, and Math) projects and hands-on learning are promoted to increase connected learning. The grant's focus is how to be a support for librarians in other geographic areas. Adam and Paul have done an excellent job in our library in developing programs for teens and children. The grant is looking at ways to bridge school libraries with community libraries to keep teens and children engaged in learning activities and encouraging more libraries to think about their own programs and practices. IMLS grant project work with the North Logan Library will continue through the next year as three years are left on the grant.

### FRIEND'S REPORT: Winona Perry

1. A meeting with the Thorne Endowment was held this afternoon. The Thorne Endowment will be giving \$200,000 a year in which 70% will go to North Logan City and 30% will go to the library through the Friends of the North Logan Library. Any monies left over at the end of the year can be saved for following years.

Winona received a check from the Thorne Endowment and it will be deposited into the Friend's bank account. The 70% allotment to the North Logan City still needs to be approved by the city council. The Friends will make an end of year report on how the money was spent and present to the Thorne Endowment. The 70% allotment to North Logan City will be put in an account to put towards building the new library.

2. Book Buggy has been used for book sales. The logo on the Book Buggy will be an excellent visual for promoting the book sales and the North Logan Library

3. Authors and Illustrators presenting teen book author, Jenny James, on September 22, 2017.

BUDGET: Cheryl Fullmer

1. Cheryl has looked over the preliminary budget report dated 8-13-2017. When she gets July and August 2017 actual budget printouts she will review and make necessary journal entries. She has looked over the expenditures and budget amounts and nothing stands out as of now. Cheryl can get detail on accounts if we have specifics we would like to review. Current expenditures are at 12% and for two months that should be 16%. Not all expenditure may have been noted.
2. Currently all the library credit cards are frozen and all library invoices and purchases go through the city offices with a city employee going with a library employee to make purchases.

DIRECTOR'S REPORT: Judi Poorte

1. The library is holding an administrative meeting today. Judi will be conducting a staff training meeting at the end of the month to do procedural training. Judi asked permission for an early closing of library on Thursday, September 28<sup>th</sup> for staff training. Signs and notices will be on doors and website prior to date.

Flora made a motion to allow early closing on date above for staff training with appropriate notice. Christie seconded motion. Motion approved by board.

2. Judy and staff have hidden "Golden Tickets" or fine reduction coupons throughout the books in the library. Also scheduled on September 19<sup>th</sup> is the "Speak like a pirate" program.
3. Judy asked that we review the current fitness classes at the library.

Fitness program positives:

- Provides health and wellness opportunities for the citizens of the community.
- A viable program with 10-20 participants throughout the year, during a slower time at the library (morning hours).
- Increases program numbers for the library.

Fitness program negatives:

- Not allowed under current city facility policies, unless it is outside.
- Complaints from surrounding neighbors regarding excessive noise.
- Complaints from library patrons regarding smell after the program.
- Complaints from library staff regarding the smell and cleanup after the program.
- The instructor for the class is on City Library payroll. It was originally indicated that she would provide the class for free as a volunteer.

- The patrons of the fitness classes did not pay a fee or sign a waiver for the class (the City facility department would end up paying for injuries).
- The classes compete with existing programs provided not only by North Logan City recreation department but by other local businesses as well.
- The number of program participants should help bring in more grant monies to the library. However, the library has not received any grants that would cover the cost of even one-part time employee in over 3 years.

After discussion among the board, main concerns surfaced over liability issues and the classes were not allowed under current facilities policies. When the classes were proposed to the library board, the classes were to take place outside, 3 days a week under a volunteer instructor. Classes are moved inside during the winter and have grown to 5 days a week in the morning and 2 evening classes with a paid instructor. One other concern mentioned is the safety of the children when the class is outside with cars on the street and parking lot.

Other discussion included the need for such a class that mothers with young children can attend, a gathering place to exchange fitness and health ideas. It is a class that has a positive impact on individual lives and is very popular. There are other alternatives to the class at the library. Fitness classes could be held at an LDS cultural hall with volunteer instructors. The North Logan City Parks and Recreation Dept. could consider the possibility of adding a fitness class to their already existing programs.

The board discussed that this program has become bigger and more extensive than was presented to the board, especially that it was moved inside the actual library. Moving shelves and furniture daily produce more than normal wear and tear.

Christie made a motion that the library end the fitness classes with a 2-week notice to participants.

Cristal seconded the motion.

All board members approved the motion.

POLICY REVIEW: Cathy King

No new policies will be reviewed this month. Next month we will review the Circulation Policy. Please review before the next board meeting.

MEETING ADJOURNED

Next meeting will be held on Monday, October 9, 2017 at 5:00.

Minutes submitted by Cristal Robbins