

North Logan Library Board Meeting

Minutes 08/11/22

Attendees: Emily Wheeler, Linda Young, Charlotte Brennard, Jenny Lyman, Liz Carr, Joni Kartchner (City Council), Judy Poorte (representing James Britsch, who was ill), and Andrey Juhalc (Guest)

July Minutes

The minutes from the July 14, 2022 board meeting were presented for approval. Motion to approve was made by Liz and seconded by Jenny. Minutes were approved unanimously.

North Logan Library Expansion

Linda attended the City Council Meeting where the following was discussed regarding the CIB loan and the North Logan Library expansion:

- Zions Bank is handling the money for both loans (one for the city offices and one for the CIB).
- There were many steps that had to be taken to make this happen, including creating a Local Building Authority Corporation. The City Council members all voted and are now members of this corporation. Every year, they have to pay the bill.
- The bond doesn't begin accruing interest until April 2023, and the first payment isn't due until April 2024.
- The city council will issue a notice in the newspaper about the bond and then hold an open hearing at their scheduled meeting on August 17th.
- The bond has to be for five million dollars (with a stipulation that it can increase to six million without reapplying) because the CIB figures that everyone goes over and this amount allows for wiggle room. There are also a lot of fees (e.g., lawyer fees) included in that amount.
- Maturity on the loan is 31 years.
- Interest on the loan is 2.5%.

Joni also spoke about how well-thought-out city design plans and standards make all the difference in a community. We have a great trail plan in place for North Logan and for the expansion.

There is some feedback from the community that citizens wish they'd had more of a say in the design. Emily talked about how the plans are in place, but it may not be too late for the community to have input on the materials.

Joni reiterated that now is the time to really think things through regarding window placement, climate, landscaping, and other important details.

Budget Report

- The budget changed and was different than Linda anticipated. The money from the Thorne Endowment came in at \$170,000 but didn't come in as \$140,000 and \$30,000. James needs to clarify, as the \$30,000 is normally managed in conjunction with the Friends.
- There was a 7% increase for wages and benefits.
- There was a reduction in the travel and training category. A comment in the city budget says it is for attendance at ALA conference, but Alan has said James can't travel out of state? Will need follow up.)
- There was also a reduction in collection and programs.
- The increase is not going to completely cover the expenses, but Linda thinks it's not really worrisome at this point.
- The \$12,000 grant shown as income for this year should may need to be applied to last year; Scott may need to move that. Scott will investigate.
- James may be getting another grant (\$5,000) this year.
- Linda would like to see the budget cleaned up in January because it's approved so early and things always change. It's hard to understand.
- We also need to clarify a (ByWater Koha software) \$27,100 cost. Is this a one-time thing or a recurring charge?
- Budget was unanimously approved.

Friends Report

Friends did not meet last month; they planned things through email. They are trying to raise money for Dell Loy Hansen to match for the new library. There have been a variety of fundraisers, including the author's fair. The author's fair was not well attended, perhaps because it wasn't advertised well.

The Friends have a stack of books "thermometer" to measure raised funds. They've also done movies in the park and the color run, etc. There is also a poster in the library asking for personal donations. The Friends are continually thinking of ways to raise money. Joni suggested a concert with bands and food trucks, as her son is part of a band. Kenadi Dodds was also suggested.

Marketing for New Expansion

We talked at length about how the new expansion needs to be promoted better to the community, as citizens of North Logan City don't seem to understand why it's happening and

how the community center will benefit them. Donations will come when people really understand.

We need permission from the mayor to form a marketing committee who can implement some of the following ideas:

- Email blasts
- Fliers in the mail
- Posters
- Asking for public input with design
- Linda makes large quantities of cookies :)
- Clear messaging explaining that Dell Loy will match whatever we raise (whatever you donate is doubled)

Director's Report

- Library is wrapping up the Summer Reading Program.
- Summer closing social is August 12th from 6:30-8:30 p.m.
- Staff and volunteer summer social on August 15th at 7:00 p.m.
- Bonnie Jorgensen is retiring and her party is Tuesday, August 16 from 5:00-7:00 p.m.
- They are interviewing for new page positions and a new clerk position.

Action Items

Charlotte reminded us to clarify that offenses such as sexual harassment are much more serious than other offenses, such as bringing books into the restroom.

There's nothing to follow up with on the book challenge for now, although we do need to create a better book reconsideration policy. (In the reconsideration section of the Book Collection policy?)

Motion to close and meeting adjourned.