

North Logan Library Board Meeting

July 13, 2023

Those in attendance: Emily Wheeler, Cathy Larsen, Liz Carr, Janean Huppi, Cassidy Crockett James Britsch (Library Director), Emily Schmidt (City Council representative), Christina Crookston (prospective board member)

Meeting began with mention of good news about the library. Programs going well, Dazzle Dogzz will be rescheduled, Charlotte Brennand still helping with the Friends and with Book Buggy. James mentioned a lot of great people help and support the library, for which he is very grateful.

June minutes were moved to be approved by Emily W.; Liz seconded, all voted in favor.

City Council Report:

The city plans to continue building with Lundahl for not only the city offices, but also the community center and library expansion as well. Lundahl has been working with them from the beginning to give them good prices, quality, and timelines.

Budget Report:

The library hasn't spent much in July. James feels pretty good about the budget. There are still a few things trickling in to be paid, but nothing unforeseen. Alan Luce had said that overall, the library was in budget. James hadn't planned on the 8-10% wage increase in the library budget. However, with scheduling adjustments, the library is not going over on wages and benefits.

Director's Report:

State of Utah requires different library certifications at different times. They ask for an updated strategic plan every 5 years. They have also asked for a Technology plan, which is something new that will be updated every 3 years. Previously, the technology plan was included in the strategic plan. The board and James will review the existing strategic plan and make any changes as necessary. James is spearheading the technology plan and the board will review it at the August meeting. He plans to make it a Google doc so member of the board can make suggestions to it.

A brief discussion of the library focusing on children and juvenile took place, as they library seems to cater to those two areas. James mentioned a lot of the adult population, particularly those between 25-50-years-old tend to use electronic materials, which is why the library has less of those. However, he can buy additional copies of existing books for Libby (the library's digital format) as well.

Review of Annual Board Letter:

Annual board letter describes things the library has done over the past year focusing on some of the highlights as well as mentioning some of the improvements hoped for in the upcoming year. James will get official numbers of patrons, both North Logan residents as well as non-residents to add to the letter. As well as numbers now in regard to pre-pandemic numbers.

The board voted to go into a closed meeting to discuss the character, competency, or health of an individual. Exited the closed meeting. Janean moved to adjourn; Emily seconded.