

Library Board Meeting Minutes Draft

May 12, 2022

Attendees: Emily Wheeler, Jenny Lyman, John Bailey, Charlotte Brennand, Lisa Wilcock, Linda Young, Steve Derrick, James Britsch, Heidi Taylor

Minutes

Minutes were approved as written.

Director's Report – Events

Heidi provided a handout of this summer's library events. The schedule includes events for all age groups and includes fund raising for the new library. The Board members were encouraged to support the Summer Fundraising party on June 10 and the closing social, Water Fight/Foam Dance party, on August 12. The Board thought it would be fun to have a Dunk Tank. Heidi will look into that.

The Rocky Mountain Puppet show was going to be canceled due to lack of funds, but the lady who runs the show wanted to come as it is the 11th year of her participation. She is getting donations to make her participation possible.

On June 22 is the Multi-Author Fair & Food Trucks event. The Book Table will share the funds raised at this event with the library. The Badgers are donating the food for the July 30th Art Festival & Art Auction. Proceeds from the sale of an artist's 12x12 inch paintings will be split 50/50 with the artist. Any additional paintings by the same artist will be split 80/20. The library has also received donations of \$1,000 each from a local bank and a credit union.

John had questions regarding the new evening Book Club for adults regarding how the books were chosen and how many can attend. This event can accommodate 15 patrons, but currently only 6 – 9 attend regularly. The library generally buys 6 – 10 books for each meeting and keeps them at the front desks. Patrons are good about reading them and returning them for others to read prior to the Book Club meeting. Two prior library staff members determine, with library staff input, a list of books. The evening book club meeting differs from the daytime book club. The daytime book club has a very regular group of members. In November, each attendee suggests two books for the next year. Then they vote to assemble the list.

City Council Report

The City Council has received 5 firm fixed price bids for the construction work on the city offices, Civic Center, and library renovation. The City Council is reviewing the references provided by the companies.

Budget Report

Linda reported that the library continues to be within budget. The library received \$1942 in contributions for the Color Run, exceeding expectations. Non-resident fees continue to exceed the budget, providing a

nice source of revenue. Library wages are anticipated to exceed the budget by approximately \$3500, but should be covered by the money that should be left over in the library benefits budget line item. As planned, money used to buy collection items from Ingram Library Services (primarily) is exhausted. However, there still remains \$3,692 from the State Grant to purchase collections items. Charlotte noted that money from the Book Buggy will be provided by the Friends at the end of the fiscal year.

Director's Report – Policies

James reported that there have been a number of complaints regarding young peoples' poor behavior at the library. A group of 11-13 year-olds meet after school and disrupt the library. James determined that a policy needs to be written regarding library-appropriate behavior. He researched policies from other libraries and provided three examples from more general to more specific wording. The Board agreed that a policy was important and that it should be more specific than general. James will write a first draft and provide to the Board for review. As this is a critical issue right now, James would like to have the Board consider the policy as an interim policy with an email vote. The policy could be enhanced and revised as necessary later. The Board also encouraged James to hold training for the staff in managing poor behavior and discipline so the policy is enforced, but the young people are not discouraged from using the library.

Adjourn: Steve moved to adjourn.