

**North Logan City Library Board
Meeting Minutes, May 7, 2019**

I. Welcome and Roll:

Jenny Lyman, Library Board Chair, welcomed all in attendance, which included: Lyndsay Peterson, President, Friends of the Library; Cheryl Fullmer, Treasurer; Cristal Robbins; Charlotte Brennand; Von Mendenhall; Emily Wheeler; Kristen Anderson, Liaison to City Council; James Britsch, Library Director; and Flora Shrode, Secretary.

- a. Minutes from the April meeting were approved.
- b. No follow-up business remained from last month.

II. Friends of the Library Report:

No news to report.

III. Budget:

Cheryl Fullmer, Treasurer, had no budget report, as she is waiting for updated information from the City.

IV: Director's Report:

James referred to an earlier discussion about hiring a full-time librarian and informed the group that he met with Mayor Damon Cann and the city attorney, and they have asked to wait a year. In the meantime he may hire part-time employees. The challenge remains of retaining qualified employees until a full-time job opening is available.

The kick-off event for Summer Reading is June 4; James distributed flyers with the schedule of events in June and July. Michelle Tippetts and Jameson Smith have taken the lead in securing prizes and coupons for summer reading rewards. One added event this year is that Subway sandwiches asked to offer free food. James has worked with them to arrange an event in the second week of July in which they will offer a health presentation with samples of sandwiches. Local vendors have asked to sell food at the June 4 kick off; James agreed only if they offer some free samples in keeping with the nature of the event.

The popular magician, Mike Hamilton, has expanded to offer three shows. James has organized free, online registration for tickets to manage the anticipated crowds. Library card holders may sign up for tickets.

Mayor Cann asked James about expanding the Library's community outreach. James reviewed for the Mayor the programs provided, especially those for children and teens, which are very well attended. To raise awareness of activities the Library offers, James has instituted a weekly email listing events; library staff will send the message to staff, Library Board Members, and the City Council.

Senior citizens in the area take part in Library activities such as iPad and other computer training and the book group. Kristen Anderson mentioned a City History Committee project to capture area residents' stories. Board members discussed the potential for storytelling as a means to engage seniors. Jenny suggested that this may fit with planning for the museum as part of a new library facility. The Mayor has suggested that perhaps the monthly senior luncheon could be held in the new library to help foster the goal of making the facility a community center.

Another facility-related topic is the reservation system for using the Library's large meeting room; Charlotte mentioned that the current system is inflexible and unclear about what space is available when. James said he could offer to set up a more effective system but has been cautious about overcommitting to such endeavors.

Board members suggested communicating with senior centers in the area to learn about needs they detect and skills/knowledge they know of that their staff or volunteers might share with the North Logan Library. Other resources that may be relevant to gathering information and devising programming are the State Library, the Family History Library, and the Family Place.

V. Library Board Positions for the coming year (2019-2020):

The Library Board needs to fill positions. Cristal Robbins' term on the Board ends in June. Jenny had planned to continue as chair, but she has some new obligations that demand her time and attention. Ideally, a chair would be someone who has served on the Board in the past.

VI. Questions from Public Attendees - None at this meeting.

The meeting adjourned at 1:50pm. Next North Logan City Library Board meeting will be on Tuesday, June 7, 2019 (one week later than usual due to Summer Reading Kick Off on June 4).