

North Logan Library Board Meeting

June 8, 2023

Those in attendance: Emily Wheeler, Jenny Lyman, Cathy Larsen, Linda Young, Liz Carr, Charlotte Brennand, Janean Huppi, James Britsch (Library Director), Emily Schmidt (City Council representative)

Meeting began with mention of good news about the library. The Senior Lunch and Summer Reading Kick Off parties were both very successful.

May minutes were moved to be approved by Charlotte; Janean seconded, all voted in favor.

City Council Report:

The 2023-2024 library budget was approved. Library events were promoted at the meeting and council members are looking forward to them.

Budget Report:

James presented the most recent budget. According to Scott Bennett if nothing extra is spent this next month than there will be a \$22,000 excess. James and Linda had only expected a \$1,000. James still plans to be cautious either way, as he feels the library is still cutting it close.

James mentioned Heidi (Library event coordinator) only thinks about \$100 is needed for the rest of the programs in June.

James wanted to give a huge thank you to Linda for all her help over the last three years with the budget.

Linda is very proud of James. He has taken on making important changes that have been necessary to balance this year's budget. She also explained the Total Budget Reserve Sheet. She is preparing a document about how the budget works to help those dealing with it in the future.

Emily Schmidt explained that the city budgets are discussed at a City Council meeting; and then are approved at the following meeting.

Director's Report:

The Summer Reading Kick Off party was very successful. They had a count of 833 people in attendance, up from the previous year when the count was in the 400s. Heidi's idea of adding charitable booths people could donate to was very well received. The door counts of activities happening this summer are higher than they have been in the past.

James is having a hard time finding time to do all the clerical things, because he has been needed to help out around the library. He feels that the community is feeling well served. Many board members agreed with that sentiment.

New for Board Positions:

President: Cathy Larsen

Vice President: Emily Wheeler (or until another board member is found to fill this position)

Secretary: Liz Carr

Liaison to Friends: Liz Carr (or until another board member is found to fill this position)
Position of Treasurer was not filled.

Jenny motioned to approve new board positions; Liz seconded, all voted in favor.

James updates the positions of members of the board and what positions they hold with the state. We need to find more people to be on the board. This meeting is last meeting for Jenny, Charlotte and Linda as board members as their terms have ended. The library board can have up to 9 members. It will currently be running with only 5. Hoping not only to find new members, but to have them put in place quickly by the mayor. James will advertise with through the city's email for more members. This may be especially helpful to find a treasurer.

The possibility of having Emily Schmidt serve as a board member as well as a city representative was mentioned. This possibility had already been discussed with the mayor, Lyndsay Peterson. Emily S. and the mayor feel like the city needs to have the library as a separate entity from the city.

Charlotte moved to adjourn; Janean seconded.