

## North Logan Library Board Meeting

May 11, 2023

Those in attendance: Jenny Lyman, Cathy Larsen, Linda Young, Liz Carr, Charlotte Brennand, James Britsch (Library Director)

April minutes were moved to be approved by Jenny; Linda seconded, all voted in favor

### **City Council Report:**

James presented the 2023-2024 budget to the city council and that seemed to go well.

### **Friends Report:**

Pickleball tournament made a little over \$2,000. Charlotte hopes it will become an annual event.

### **Budget Report:**

This is Linda's last month giving the budget report, as her term as treasurer is almost up. James will give the report in June. Last year's budget was excellent with the actuals (actual money spent). The budget is able to be adjusted twice a year. The next treasurer will need to be aware of how the budget is looked at from the city perspective. Alan Luce told Linda that as long as revenue is more than expenses or the expenses match, they are good. Any income needs to be added for the mid-year adjustments. The city has a budget balance sheet and looks at that rather than at the actuals. Last year when the city said the library had gone over budget it was because they were only looking at the Budget Balance column page, not the Actual amount page. Linda presented the information about the city looking at the Balance sheet rather than the actuals to the mayor.

### **Director's Report:**

The long-term employees are going to the Utah Library Association conference. Which is why the travel and training budget line is high. Heidi would like to spend more on programs and James hopes they may be able to do so. James and Emily Crane met and narrowed down the candidates for the clerk positions from 120 to 8. They are now setting up interviews. They are planning to hire 2-3 people now and possibly another at the end of summer, because the library will lose 5 clerks by the end of summer. Summer reading is on its way. James and Heidi have had a number of meetings on how to make that successful. The library will not be asking for any more donations. All activities are free, however, there are some that require prior sign up to attend.

Jenny moved to adjourn; Linda seconded.